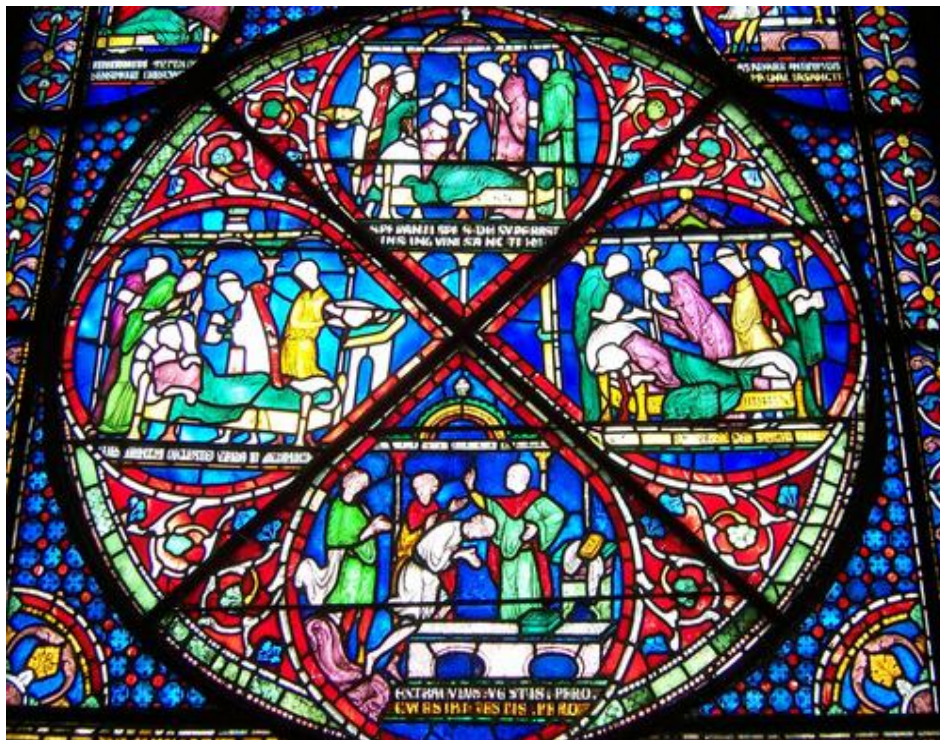


# THE CHURCH OF ST. JOHN THE EVANGELIST MEADOWBROOK/MERRIVALE CURE OF THE DIOCESE OF JAMAICA IN THE PROVINCE OF THE WEST INDIES



## MINUTES, FINANCIAL STATEMENTS AND REPORTS 2021 FOR PRESENTATION TO THE ANNUAL CONGREGATION MEETING SUNDAY, JANUARY 30, 2022



MRS. YVONNE JOHNSON-REID  
MR. GILROY GRAHAM

- RECTOR'S WARDEN  
- PEOPLE'S WARDEN

## **NOTICE OF MEETING**

Notice is hereby given that the Annual Congregational Meeting and Election of Officers of the Church of St John the Evangelist will be held on Sunday, January 30, 2022, immediately after Mass via a face to face and zoom meeting.

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## **AGENDA**

1. Meeting call to order
2. Prayers
3. Welcome
4. Remembrance of members who died in 2021
5. Apologies for Absence
6. Corrections and Confirmation of Minutes of meeting held January 17, 2021
7. Matters arising from the Minutes
8. Election of Members to the Church Committee
9. Reports:
  - a) Church Committee
  - b) Treasurer's Report
  - c) Ecclesiastical Returns
  - d) Reports circulated from Committees/ Groups:
    - i. Fundraising
    - ii. Outreach
    - iii. Communication
    - iv. Choir
    - v. Sunday school
    - vi. Anglican Youth Fellowship (AYF)
    - vii. Mothers' Union (MU)
    - viii. Women's Auxiliary (WU)
    - ix. Stewardship
    - x. Men's Fellowship Group
    - xi. Building and Maintenance
    - xii. Vacation Bible School
    - xiii. Inner Circle Fellowship Group
    - xiv. Cherubim Fellowship Group
10. New Business: Diary of Events
11. Chairperson's Closing remarks and Grace

**MINUTES OF THE CHURCH OF ST. JOHN THE EVANGELIST (SJE)  
ANNUAL CONGREGATIONAL MEETING (ACM)  
HELD ON SUNDAY, JANUARY 17, 2021  
@ 10:00 AM IN SJE CHURCH BUILDING**

**PRESENT:**

| <i>Table 1: Attendees to SJE AGM 2021</i> |                                 |
|---|---------------------------------|
| 1. Archdeacon Patrick Cunningham          | 24. Seymour Watson              |
| 2. Pamela Ballantyne                      | 25. Vastina Welcome - Online    |
| 3. Faith Bertram                          | 26. Audrey Campbell Wharfe      |
| 4. Dianne Brooks                          | 27. Michael White - Online      |
| 5. Davlyn Dewar                           | 28. Carolyn Young               |
| 6. Wendy Ducasse                          | 29. Eda March                   |
| 7. Grace Lawrence                         | 30. Ashleigh Chatto Britto      |
| 8. Simone M. Lloyd                        | 31. Diana Burke                 |
| 9. Danielle Matheson                      | 32. David Richards              |
| 10. Sydnia Matheson                       | 33. Kevin Campbell              |
| 11. Beverley McDonald                     | 34. Craig Campbell              |
| 12. Molby McKay                           | 35. Hermine Price               |
| 13. Claudette McKenzie                    | 36. Peta-Gaye Sandford - Online |
| 14. Rocquella Taylor - Online             | 37. Helen McIntosh - Online     |
| 15. Sonja Nugent                          | 38. Chevanese Morais            |
| 16. Adelaide Pinnock                      | 39. Una Whitely                 |
| 17. Karen Pinnock                         | 40. Victoria Ramgolam - Online  |
| 18. Molly Pinnock                         | 41. Hervin Ramgolam - Online    |
| 19. Yvonne Johnson Reid                   | 42. Jolan Walker                |
| 20. Rev. Fr. Melvin Carey - Online        | 43. Hazel Greaves               |
| 21. Gilroy Graham                         | 44. Geraldine Graham - Online   |
| 22. C.N. Powell                           | 45. Jhawn Graham – Online       |
| 23. Beryl Lester - Online                 | 46. Marjorie Simpson - Online   |

**1. MEETING CALLED TO ORDER**

The Archdeacon for Kingston Region, the Venerable Patrick Cunningham called the meeting to order at 10:08 am, and extended warm greetings to all who were present. He expressed gratitude to the Church Committee who provided leadership and ensured the continued execution of church activities over the past year without a Priest-in-Charge.

**2. PRAYER**

Opening prayer was offered by Archdeacon Patrick Cunningham.

**3. REMEMBRANCE OF MEMBERS WHO DIED IN 2020**

Special tribute via a period of silence and reflection was observed for the following member of the congregation who died in 2020:

- Ms. Phyllis Orlebar

#### 4. APOLOGY FOR ABSENCE

No apologies were tendered for absence.

#### 5. ADOPTION OF MINUTES

Minutes of the Annual Congregational meeting which was held on January 17, 2020 was tabled. The following amendments were tabled:

- Pg. 3, Adoption of Minutes, "The minutes were accepted by Ms. Simone Lloyd and seconded by Ms. Wendy Ducasse," should read "The minutes were confirmed on a motion by Ms. Simone Lloyd and confirmed by Ms. Wendy Ducasse".

The Minutes were confirmed on a motion moved by Gilroy Graham and confirmed by Beverly McDonald.

#### 6. MATTERS ARISING FROM THE MINUTES

Outgoing Rector's Warden - Mrs. Yvonne Reid read through the listing of action items from the congregation meeting held January 19, 2020 and provided the following updates.

### ACTION ITEMS

*Table 2: Action Items (2020)*

| Items  | Responsibility                          | Timeframe     | Status   |
|--|---|---------------|--|
| 1. Share detailed financial breakdown with Bishop Thompson to determine areas for possible relief.   | Treasurer                               | February 2020 | Prepared by then treasurer and supported by new treasurer  |
| 2. Prepare and share detailed church's financials (income, expenditure, assets and liabilities) with Mr. White.  | Treasurer                               | December 2020 | Those details have been shared as we are able to.  |
| 3. Have a representative attend Mission Share Form completion workshops to facilitate better filling out of annual Mission Share forms and the receiving of relief from fundraising and other areas. | Church Committee                        | 2020          | <b>No notices received of a workshop. Treasurer will be asked to follow-up this year about any workshops. Archdeacon advised that we can contact Mr. Cooke at Church House and he can arrange a training for the church committee and take us through the process.</b> |
| 4. Organize meeting with the Synod representative, consult the Keucher Report and frame a resolution regarding the Mission Share.  | Church Committee & Synod representative | March 2020    | <b>completed</b>   |
| 5. Draft the Mission Share resolution with support from church member (Selena Tapper) assigned by Bishop Thompson and share draft with him before submission to Synod Secretary.                     | Synod representative & Selena Tapper    | March 2020    | <b>completed</b>   |

| <b>Items</b>  | <b>Responsibility</b>   | <b>Timeframe</b> | <b>Status</b>   |
|---|---|------------------|---|
| 6. Draft resolution on the use of geographic information systems (GIS) technology to support mapping of Anglican Diocese assets and surveying of churches to determine youth status and targeted interventions. | Synod representative  | March 2020       | <b>Draft prepared.</b>  |
| 7. Invite Rev. Blake, the new Director of Youth at Church House to come and talk with the church committee and Sunday School teachers regarding the Sunday School and AYF.                                      | Church Committee, Sunday School & Superintendent                                      | 2020             | <b>Outstanding</b>  |
| 8. Research and examine the "Total Ministry" document on the Church House website and use it to guide the process of getting different voices together for ministry through our congregation.                   | All church members  | 2020 and ongoing | <b>Outstanding, partly due to COVID. It is the responsibility of all members. The incoming committee would appreciate that members take the initiative and start.</b> |
| 9. Examine restarting prayer group meetings on Sunday afternoons but with a proper form and structure, with the knowledge and participation of the priest/rector/bishop and that they be invited on occasion.   | Church Committee<br><br>Mrs. Ballantyne to assist with examining potential structure. | 2020 and ongoing | <b>No action due to covid. Will be actioned this year.</b>  |
| 10. Access Church Cannons from Diocesan website, circulate and become aware of its clauses to guide our activities.   | All church members  | 2020             | <b>It was done by the Church Committee.<br/><br/>Simone will check for canon link and post in WhatsApp group.</b>   |
| 11. Determine, develop and implement new activities to attract and retain the youth in our church.  | Church Committee, AYF and Sunday School   | 2020 and ongoing |   |
| 12. Examine four (4) potential categories of members (active communicant members, non-participatory and baptized non-communicant and transfers), prepare and publish a list and ask for help to locate them.    | Stewardship & Membership Committee  | 2020 and ongoing | <b>Ongoing. Work in progress. Membership Committee and Peoples warden working on it.</b>  |
| 13. Examine possibly having church an hour later at 8:00 am to accommodate more children, youth and their children's participation.   | Church Committee  | 2020             | <b>In concept on hold due to COVID.</b>   |
| 14. Action 2019 AGM decision of incorporating an annual report from People's Warden for future AGMs.  | Church Committee & People's Warden  | December 2020    | <b>Decision of Church Committee to start preparing a full committee report, instead of just one from the People's warden.</b>   |
| 15. Organize the last AGM minutes, action items and all committee reports for circulation at least a week ahead of the upcoming AGM.  | Church Committee & all committees   | December 2020    | <b>Prepared and circulated at least a week ahead of ACM.</b>  |

## 7. ELECTION OF MEMBERS TO THE 2021 CHURCH COMMITTEE

Archdeacon Cunningham acknowledged the dedication and hard work of the outgoing Church Committee of 2020. The church committee for 2020 consisted of nine (9) persons. The elected officers and their responsibilities are listed below:

*Table 3: Outgoing 2020 Church Committee*

| Elected Members          | Official Church Committee Roles   |
|--------------------------|---|
| 1. Yvonne Johnson - Reid | Rector's Warden   |
| 2. Gilroy Graham         | People's Warden   |
| 3. Helen McIntosh        | Treasurer   |
| 4. Claudette McKenzie    | Secretary   |
| 5. Simone M. Lloyd       | Lay Synod Representative  |
| 6. Sydnia Matheson       | St. Andrew Deanery Representative /<br>Alternate Lay Synod Representative |
| 7. Faith Bertram         | Alternate St. Andrew Deanery Representative                               |
| 8. Davlyn Dewar          | Member  |
| 9. Ashleigh Britto       | Member  |

Archdeacon Cunningham explained the election process to be undertaken for the new 2021 Church Committee. He advised that the congregation had previously nominated ten (10) congregational members and so two (2) additional names were needed. He opened up the proceedings for the nomination of the additional persons.

Outgoing People's Warden - Mr. Gilroy Graham, advised that the Lay Synod representative would have been the first post to be nominated and election procedures conducted.

Ms. Simone Lloyd who previously served as Lay Synod Representative was the only nomination received for this post. As such this was the first post confirmed.

Given election procedures undertaken, the following ten (10) members were elected to serve on the 2021 church committee (*Table 4*):

*Table 4: Finalized Elected Members to New Church Committee 2021*

| Elected Members          | Category  |
|--------------------------|-----------|
| 1. Yvonne Johnson - Reid | Returning |
| 2. Gilroy Graham         | Returning |
| 3. Helen McIntosh        | Returning |
| 4. Claudette McKenzie    | Returning |
| 5. Simone M. Lloyd       | Returning |
| 6. Faith Bertram         | Returning |
| 7. Davlyn Dewar          | Returning |
| 8. Ashleigh Britto       | Returning |
| 9. Peta-Gaye Sandford    | New       |
| 10. Craig Campbell       | New       |

## 8. PRESENTATION OF COMMITTEE REPORTS (January - December 2020)

### A. Church Committee Report 2020

This was the first official report being tendered by a SJE Church Committee for an Annual Congregational Meeting (ACM), highlighting major activities and achievements.

The elected nine (9) member 2020 Church Committee was elected during the Annual Congregational meeting held Sunday January 19, 2020, convened by Bishop Robert Thompson after mass. The committee composition breakdown is outlined in table 1 below:

*Table 1: Church Committee Composition 2020*

| Elected Members           | Category  | Role Served                      |
|---------------------------|-----------|----------------------------------|
| a. Yvonne Johnson – Reid  | Returning | Rector’s Warden                  |
| b. Gilroy Graham          | New       | People’s Warden                  |
| c. Helen McIntosh         | New       | Treasurer                        |
| d. Claudette McKenzie     | New       | Secretary                        |
| e. Simone Lloyd           | Returning | Lay Synod Representative         |
| f. Sydnia Matheson        | Returning | Deanery Representative           |
| g. Faith Bertram          | Returning | Alternate Deanery Representative |
| h. Davlyn Dewar           | Returning |                                  |
| i. Ashleigh Chatto Britto | New       |                                  |

- **Proposed Synod Resolution:** During the 2020 SJE ACM, given concerns raised regarding Mission Share debt and annual payments, Bishop Robert Thompson made the recommendation for the synod representative to consult the Keucher report and draft a resolution regarding Mission Share Contributions, with the help of key persons. The resolution would focus on interest on unpaid mission share contributions and the cancellation of assessment debts prior to 2015. Two drafts of the resolution entitled ‘Amendment to Assessment Charges’ were prepared. Given COVID-19 and the non-hosting of Synod 2020, further work was postponed.
- **COVID-19 Strategies** shared by the Ministry of Health & Wellness, the Government of Jamaica and the Anglican Diocese were disseminated to the congregation via the newly established St. John Members WhatsApp group and adapted under the coordination of the People’s Warden - Mr. Gilroy Graham.
- **Zoom and YouTube** ( [St John the Evangelist Anglican Church - Kgn JA - YouTube](#)) accounts were created/upgraded to facilitate online streaming of services and the virtual hosting of meetings. Online streaming facilitated via YouTube on alternating Sundays with the Church of The Transfiguration (COT). Daily Cure Morning Prayer, weekly Cure Bible Study and weekly AYP meetings were facilitated via the Zoom platform.
- **WhatsApp groups** were created for the Church Committee, St. John Members and Attorneys & Group Leaders Committee for regular posting of updates, sending and receiving information.
- Additionally, updated **email address listing** was facilitated, a **new SJE Website** (<https://stjohnevangelistja.com/>) was created and was maintained on a weekly basis.
- The Church Committee administered an online ‘SJE Start time & Worship Experience Survey’ to obtain feedback on convenient start time for church service on Sundays, non-physical attendance at church and effectiveness of online and live streaming approaches since COVID 19.

- The **SJE Attorneys and Group Leaders Committee** was established to maintain a flow of communication with the members of our congregation and to receive feedback from them through their Group leaders.
- Drafting commenced of **SJE Strategic Plan for 2020 - 2025** given Church House directive. The components of the Plan and their execution will be facilitated by the Committees of SJE.
- A **SJE Committee Terms of Reference Template** was developed to guide the standard development of TORs for all committees of the church.
- Additionally, a **SJE Disaster Plan Checklist** was prepared. Initial preparations has commenced for a draft Disaster Plan for our Church.
- A **SJE Inventory Exercise** was conducted of the assets contained in the Church and the Church Hall.
- **Appeal Fund for Online Streaming Equipment** established to seek funding to purchase equipment.

## B. TREASURER'S REPORT 2020

Treasurer - Ms. Helen McIntosh extended gratitude to Mrs. Sharon Powell, the 2019 Treasurer who provided significant support in her transition to the new role over the past year.

Treasurer McIntosh tabled the Financial Report for the year ending December 31, 2020. Below is a brief summary (*Tables 5 & 6*):

### INCOME

Income totaled \$7,258,818, which was \$1,582,171 less than the income received in 2019.

| <b>INCOME</b>             | <b>2020</b>      | <b>2019</b>      |                    |
|---------------------------|------------------|------------------|--------------------|
|                           | <b>Actual</b>    | <b>Actual</b>    | <b>Change</b>      |
| <b>COLLECTIONS</b>        | 4,363,881        | 4,175,882        | 187,999            |
| Ordinary                  | 330,626          | 783,271          | (452,645)          |
| Freewill                  | 3,525,650        | 3,103,193        | 422,457            |
| Outreach                  | 310,358          | -                | 310,358            |
| Xmas                      | 132,700          | 116,540          | 16,160             |
| Other                     | 64,547           | 172,878          | (108,331)          |
|                           |                  |                  |                    |
| <b>FUNDRAISING</b>        | 2,775,114        | 3,549,705        | (774,591)          |
| Rally                     | 1,369,751        | 1,332,105        | 37,646             |
| Rhapsody                  | -                | 1,736,100        | (1,736,100)        |
| Fish Fry                  | 1,109,800        | 470,900          | 638,900            |
| Streaming                 | 295,563          | -                | 295,563            |
| Other                     | -                | 10,600           | (10,600)           |
|                           |                  |                  | -                  |
| <b>OTHER</b>              | 119,823          | 1,115,402        | (995,579)          |
| Maintenance Building Fund |                  | 733,000          | (733,000)          |
| Other                     | 119,823          | 382,402          | (262,579)          |
|                           |                  |                  |                    |
| <b>TOTAL</b>              | <b>7,258,818</b> | <b>8,840,989</b> | <b>(1,582,171)</b> |



**EXPENDITURE**

Expenditure in 2020 amounted to **\$7,800,050** which was \$1,071,613 less than the amount spent in 2019. Diocesan expenditure amounted to \$ 2.8 million for Mission Share. Cure Expenses were just about a million with \$ 2.6 m to run the church and below 2019 amounts, due to church being closed for months due to COVID-19 and less on maintenance. The additional Fish Fry helped significantly with funding. COVID affected our income (no Musical Rhapsody) and expenditure - sanitization and streaming of services. Our liabilities continued to be high with Church House with \$9.05 million in the Frozen Account. For the past 4 years we have been current on paying annual Mission Share.

A re-evaluation of the church and hall were conducted, mounting to up to \$5.3 million.

There was a fall-off in regular collections due to COVID-19. Fundraising was a major strategy to meet our regular obligations. Archdeacon Cunningham has shared that freewill has remained constant for most churches and that fundraising has reduced. For SJE this is the opposite. We need to examine how to keep income constant without relying so much on fundraising. As a Diocese we need to find a creative way of helping our churches with frozen account and other financial challenges.

| <b>EXPENDITURE</b>             | <b>2020<br/>Actual</b> | <b>2019<br/>Actual</b> | <b>Change</b>      |
|--------------------------------|------------------------|------------------------|--------------------|
| <b>DIOCESE</b>                 | <b>2,794,665</b>       | <b>3,076,860</b>       | <b>(282,195)</b>   |
| Mission Share                  | 2,794,665              | 3,076,860              | (282,195)          |
| Sustentation Reserve Fund      | -                      | -                      | -                  |
| <b>CURE</b>                    | <b>989,388</b>         | <b>901,439</b>         | <b>87,949</b>      |
| Cure Contribution - 30%        | 522,500                | 435,000                | 87,500             |
| Mortgage - 30%                 | 466,888                | 466,439                | 449                |
| <b>St. John the Evangelist</b> | <b>2,589,809</b>       | <b>3,202,641</b>       | <b>(612,832)</b>   |
| Salaries                       | 1,292,004              | 1,321,706              | (29,702)           |
| Utilities                      | 512,255                | 418,399                | 93,856             |
| Insurance                      | 29,125                 | 184,495                | (155,370)          |
| Security                       | 231,902                | 378,610                | (146,708)          |
| Repairs & Maintenance          | 524,523                | 899,431                | (374,908)          |
| <b>OTHER</b>                   | <b>1,426,188</b>       | <b>1,690,723</b>       | <b>(264,535)</b>   |
| Synod/Deanery                  | 77,750                 | 87,750                 | (10,000)           |
| Fund-Raising - Fish Fry        | 629,200                | 294,000                | 335,200            |
| Fund-Raising - Rhapsody        | -                      | 1,012,347              | (1,012,347)        |
| Fund-Raising - Streaming       | 229,292                | -                      | 229,292            |
| Transfer to Outreach (net)     | 346,258                | 30,000                 | 316,258            |
| Miscellaneous                  | 143,688                | 266,626                | (122,938)          |
| <b>TOTAL</b>                   | <b>7,800,050</b>       | <b>8,871,663</b>       | <b>(1,071,613)</b> |

Mrs. Yvonne- Johnson Reid, then relayed the feedback received from Mr. White, comprising commendations and recommendations for improving the Treasurer’s Report.

Mrs. McDonald responded as to how we can include the calculation and makeup of the Mission Share as this is done by Church House. Archdeacon explained that this information could be ascertained from

Church House. They however determine what is assessable or not and examine our past 2 years and also what is paid by other churches.

She also relayed Mr. White's questions re the Church Committee report. Thanks to Mr. White for his feedback.

Archdeacon thanked the treasure for her service and remaining faithful and welcomed her continued service in 2021.

Financial report was accepted by Mrs. Claudette McKenzie and seconded by Mrs. Faith Bertram

### **C. ECCLESIASTICAL RETURNS 2020**

| <b>Item</b>        | <b>Quantity</b>                |
|--------------------|--------------------------------|
| Funerals           | Two (2)                        |
| Weddings           | -                              |
| Baptisms           | One (1)                        |
| Confirmands        | -                              |
| Visiting the Sick  | Three (3)                      |
| Sundays            | Forty-Three (43)               |
| Average Attendance | Thirty-Three (33)              |
| Weekdays           | Ten (10)                       |
| Average Attendance | Fifteen (15)                   |
| Sunday School      | Nineteen (19 Up To March 2020) |
| Average Attendance | Ten (10)                       |
| AYF                | -                              |
| Average Attendance | -                              |

Archdeacon Cunningham thanked Fr. Sharpe, Fr. Eddie, Rev. Carey and Sister Fiona for their stewardship of the Cure. He reminded that Fr. Sharpe is at the University of the West Indies Theological College (UTC) and will be placed elsewhere when he completes. Archdeacon continues to lobby on our behalf for a new priest. He reminded that there is a shortage of priests and also others who are retiring this year. Four (4) UTC students will graduate this year and be ordained but will be deacons first. We earnestly pray for that.

Question received in Zoom chat about serving of wine during communion. Archdeacon advised that due to COVID-19, serving of wine is not possible. Ms. Peta – Gaye Sanford asked whether individual cups can't be administered. This has not been explored by the Diocese.

Dr. Dewar advised that the AYF numbers have been left out of the report here. Seven members and avg. of 4 that should be included.

Report was accepted by Mr. Gilroy Graham and seconded by Ms. Simone Lloyd.

### **D. MEMBERS WHO DIED IN 2020**

- Phyllis Orlebar

**E. FUNDRAISING COMMITTEE REPORT FOR 2020 AND BUDGET FOR 2021**

Fundraising Committee Report was tendered by Ms. Wendy Ducasse.

| <i>FUNDRAISING EVENTS 2020</i>    |         |   |                |  |         |  |                |
|-----------------------------------|---------|---|----------------|--|---------|--|----------------|
| FISH FRY 2020<br>21 FEBRUARY 2020 |         |   |                | FISH & SHRIMP SUMMER FEST 2020<br>28 AUGUST 2020 |         |  |                |
| INCOME                            |         | EXPENDITURE                                   |                | INCOME   |         | EXPENDIYURE                                |                |
| 362<br>TKTS.<br>@1,500            | 549,500 | 362 TKTS.<br>@850                             | 307,700        | 338 TKTS.<br>@1,500                              | 507,000 | 337<br>TKTS.@900                           | 303,300        |
| PASTRY                            | 22,200  | Printing of<br>tickets,<br>flyers,<br>posters | 16,000         | PASTRY   | 22,600  | Printing of<br>tickets, flyers,<br>posters | 10,700         |
|                                   |         |   | 323,700        |  |         |  | 314,000        |
|                                   |         | <b>FINAL<br/>PROFIT</b>                       | <b>248,000</b> |  |         | <b>FINAL PROFIT</b>                        | <b>215,600</b> |
| TOTAL<br>INCOME                   | 571,700 |   | 571,700        | TOTAL<br>INCOME                                  | 529.600 |  | 529,600        |

| <b>RALLY OF RIVERS AND SEAS IN THE BIBLE-OCTOBER 26, 2020</b> |                               |
|---|-------------------------------|
| <b>FELLOWSHIP GROUP</b>                                       | <b>AMOUNT COLLECTED</b><br>\$ |
| CAPRIQUARIAN  | 132,900                       |
| PAT   | 652,041.01                    |
| INNER CIRCLE  | 105,619.30                    |
| CORNERSTONES  | 116,450                       |
| VIBES   | 135,460                       |
| CHERUBIMS   | 253,660                       |
| <b>TOTAL</b>  | <b>1,396,130.31</b>           |

**RALLY 2021 (THEME TO BE DECIDED)  
SEPTEMBER 05,2021  
BUDGETED COLLECTION-\$1,500,000**

| <b>SUMMARY FUNDRAISING EVENTS 2020 AND EVENTS PROPOSED 2021</b> |                     |                                  |                  |
|---|---------------------|----------------------------------|------------------|
| <b>ACTUAL PROFIT 2020 (\$)</b>                                  |                     | <b>BUDGETED PROFIT 2021 (\$)</b> |                  |
| FISH FRY  | 248,000             | FISH & SHRIMP<br>LENTEN FEST     | 248,000          |
| FISH & SHRIMP<br>SUMMER FEST                                    | 215,600             | HARVEST FISH &<br>SHRIMP         | 253,000          |
| RALLY   | 1,396,130.31        | RALLY                            | 1,500,000        |
| <b>TOTAL PROFIT</b>   | <b>1,859,730.31</b> | <b>TOTAL</b>                     | <b>2,001,000</b> |

Seymour asked about the Rally being so early in September. Wendy advised that we only having 2 Fish Fries and the Rally as Musical Rhapsody. If there is a break in COVID-19 we can have something similar to Rhapsody.

Wendy advised that a concern was received from a church member regarding having a Fish Fry during Lent, as the focus should be on the season. Wendy advised that the Fundraising Committee will address the concern during their first meeting this year.

**F. OUTREACH COMMITTEE 2020**

Report tendered by Chairperson - Dr. Davlyn Dewar

The Outreach activities of the Church of St. John Evangelist involved:

- Distribution of Monthly Care Packages
- Bi-monthly Health Clinics
- Education Assistance
- Soup Kitchen
- Visitation of the Sick and Shut-in members
- Fundraising activities
- Financial assistance
- Annual Health Fair
- Outreach and Mothers' Union Mass and Luncheon

**Monthly Care Packages:** Fifteen (15) packages were distributed monthly.

**Bi-monthly Health Clinics:** Only one (1) Health clinic was held in January. Other Health clinics were suspended thereafter due to Covid-19 restrictions and precautions.

**Education Assistance:** Thirteen (13) persons were recipients of our Education fund. A total of two hundred and five thousand dollars (\$205 000) was disbursed.

**Soup Kitchen:** Soup kitchen was suspended due to restrictions for Covid-19. Distribution of packets of soup with printed inspirational messages was continued weekly.

**Visitation of Sick and Shut-in Members:** One visit was made in person in February then combination of three (3) zoom and telephone calls facilitated.

**Fundraising:** Two (2) Movie Nights, and a Danceathon raising \$26 500.00

**Annual Health Fair:** No Health Fair was held due to Covid-19 restrictions.

**Outreach and Mothers' Union Mass and Luncheon:** This was not held this year. Thirty-four (34) packages were distributed including fifteen (15) special packages for young persons.

Ms. Peta-Gaye Sanford expressed concern about the visits to the sick and shut in, as this was lacking. Dr. Davlyn Dewar referred to the Outreach Report and the challenges posed by COVID prohibiting visiting of sick and elderly as it would not be wise. Activities were therefore pursued virtually.

Cunningham queried about the Danceathon and whether it was a fundraiser or for health purposes. Yvonne and Davlyn advised yes and explained how it works virtually via Zoom. Archdeacon advised that we should share information when we will having others in the future, as he would like to join.

#### **G. COMMUNICATIONS GROUP 2020**

Report tendered by Ms. Karen Pinnock and Mrs. Ashleigh Britto.

The Communications Group for the Church of St John The Evangelist fell into place in 2019 with the implementation of the Easy Worship Programme. The team developed further when the COVID-19 Pandemic struck in 2020 and persons were not able to come to church as they were accustomed. The group comprised the Audio-Visual Group and the Communications Group of the Church. Main activities included live streaming of Sunday Services, also instituted a website which is updated on a weekly and daily basis with events that are happening in the church. The team also sought funding to purchase equipment and any donations are welcome.

Simone Lloyd enquired How many persons currently comprise the communication team and what does the work entail, as we move to encourage persons to join?

Ashleigh Britto advised that there are currently two members (Karen Pinnock and Ashleigh) and Simone Lloyd also helps. Committee therefore needs more volunteers.

Yvonne Johnson-Reid advised that a TOR template was drafted and that a draft Communications TOR will be circulated.

## **H. COMBINED CHOIRS 2020**

Report tendered by Choir Director – Ms. Wendy Ducasse.

The year started with both Senior & Junior Choirs giving of their time and talent in support of the worship experience of the Church. The Senior Choir, as part of its continued service outside our walls, supported our sister church, St. Martin of Tours, in their Harvest celebrations in February.

We lost our dear sister, Phyllis Orlebar, a member of the soprano line, on September 17, 2020. We give God thanks for her and the contribution she made to the choir over the years, as she was always suggesting ways that we could improve.

The senior choir participated in the Meadowbrook/Merrivale Cure's Christmas Concert that was streamed on December 20, 2020.

## **I. SUNDAY SCHOOL REPORT 2020**

Report tendered by Mrs. Dianne Brooks, Sunday School Superintendent.

The start of the year 2020 saw an enrollment of nineteen (19) children with an average attendance of ten (10) children. Sunday School Bible quiz was held in February 2020, but the Church of St. John the Evangelist was unable to participate.

April 2020 due to the increase of COVID-19 saw the closure of Churches Island wide and the St. Andrew School Deanery Council had virtual Classes on Sundays for ages 7-11 and 12 and up. The Anglican Diocese continues to have online classes.

Vacation bible school was held online in August 2020.

## **J. Anglican Youth Fellowship (AYF) 2020**

Report tendered by AYF Coordinator - Dr. Davlyn Dewar.

The Anglican Youth Fellowship of St. John the Evangelist was restarted on Friday, 15th May 2020 which was also National Children's Day in Jamaica. Meetings were held virtually via Zoom from 6:00 – 7:30 pm on Fridays. The co-ordinators are Ms. Dianne Brooks and Dr. Davlyn Dewar.

On restarting, four (4) to seven (7) members of the Church between the two (2) to four (4) young persons between the ages of 12 to 25 years participated weekly.

## **K. The St. Andrew Deanery of Mothers' Union Branch 2020**

A review of the Church of St. John the Evangelist Mothers' Union (MU) calendar for the year indicated that the Mothers' Union members of the branch were unable to have regular meetings due to the Coronavirus (COVID- 19) pandemic which started in mid-March.

The year started with twenty-five (25) members of which two (2) are shut-ins and six (6) are inactive. None of our members are below the age of forty (40) years. It was hoped that one (1) new member would have been added before the end of the year. Meetings were held in the Church Hall on the second Sunday of the month after service preceded by breakfast. Average attendance of our members was fifteen (15).

The branch had two (2) monthly meetings this year (in January and March). None was held in February because the date clashed with St. Andrew Deanery Day (Sunday, February 9) which took precedence in the Deanery.

### **Sixteen (16) Days of Activism**

The sixteen (16) days of Activism began on November 25 to December 10, 2019 under the theme "Awareness and Action". The congregation was informed what Activism represents, and were encouraged to participate in the march from Half Way Tree to Emancipation Park. Many young persons participated in the march.

## **INVOLVEMENT IN THE LIFE OF THE CHURCH AND THE COMMUNITY**

### **Health Fair**

Our Annual Health Fair held on Saturday, November 16, 2019 was well attended although fewer persons were in attendance than previous years.

### **Visitation**

In collaboration with the Outreach Committee, MU members visited virtually after March and continued to pray for sick and shut-in members of the Church. Other members kept in touch by telephone calls.

During the month of May, the Branch President, Mrs. Claudette McKenzie, the Regional President, Mrs. Yvonne Johnson Reid and Mrs. Beverley McDonald visited the Wortley Home for Girls on Child's Day, May 15, 2020 and donated food items, personal care packages and gift items. They were appreciative of our visit and gifts although we had to maintain social distancing. Visits were also made to Homes for the Aged, where our shut-in Mothers' Union members are residents. Boxes of Intrust, and Vitamins E and D were delivered to be shared with all the residents. It was a delight to have the Regional and Deanery Presidents visiting the Homes of the Aged with us.

### **Outreach Mass and Luncheon**

MU and Outreach members hosted the Annual Outreach and Luncheon formally called Service for the Sick and Shut-ins, on Saturday, December 14, 2019. Persons in the neighbouring communities (St. John's and Lemon Lanes) were specially invited.

## **OTHER SPECIAL OBSERVANCES**

### **Annual World Day of Prayer**

Four (4) members attended the Annual World Day of Prayer on Friday, March 6, 2020 at the Salvation Army on Mannings Hill Road. The service was conducted by the sisters from Zimbabwe.

### **International Women's Day**

This was celebrated on Sunday, March 8, 2020. A message was read from the Hon. Olivia Grange, Minister of Culture, Gender, Entertainment and Sport.

## **MEMBERSHIP**

Our branch continues to struggle with the challenge of recruiting new members made even more difficult with the Coronavirus (COVID-19) pandemic. One (1) person should have been enrolled this year, but it is hoped that this will be happen in the near future.

## **MEMBERS WELFARE**

### **Sharing**

At the beginning of each meeting members have the opportunity to share recent happenings about themselves, their families and friends, as well as general concerns in the nation and the world. This activity continues especially during this time of the pandemic.

It was with much sadness when we learnt of the passing of Miss Phyllis Orlebar on September 17, 2020.

Miss Orlebar was an active and committed member and will be deeply missed.

### **My Sister's Keeper**

Each member was assigned another member with whom she stays in touch, offer prayers and support as the need arises especially during this time.

### **Annual Social**

This event was held on Saturday, February 1, 2020. This was a successful fundraiser for us, everyone who attended had fun. There was food, pastries, music, prizes and surprises. The organizers were commended on a job done very well.

## **INVOLVEMENT IN DEANERY ACTIVITIES**

### **St. Andrew Deanery Day**

Six (6) members attended the service held in the Auditorium, Jamaica College on Sunday, February 9, 2020.

## **INVOLVEMENT IN REGIONAL ACTIVITIES**

### **Regional Service/Meeting**

The regional service of the Mothers' Union was held on Sunday, November 1, 2020 at Christ Church in Morant Bay, St. Thomas. The Celebrant and Preacher was the Rev. Jim Parkes. Members were able to view via YouTube.

## **INVOLVEMENT IN DIOCESAN ACTIVITIES**

The Diocese Mothers' Union organized a Strategic Planning Workshop on Saturday January 11, 2020 at St Johns Church Hall, Ocho Rios, St. Ann, Facilitator was Deaconess Elaine Cunningham. Six members of the branch were in attendance.



On Sunday, February 23, 2020, the Diocesan Mothers' Union Annual General Meeting was held at the Versailles Hotel, May Pen. Ten (10) members were in attendance. Our Banner Bearer took part in the March of Witness.

The Celebrant and Preacher was the Rt. Rev. Robert Thompson, Suffragan Bishop of Kingston who delivered a thought-provoking message. He spoke on a number of issues, but was firm on the role of the Mothers' Union in the Church. He pointed out that we are the strongest group in the Anglican Church. We have power as a group, but it must be used in the right way.

### **CONCLUDING COMMENTS**

We thank God for the guidance and accomplishments during the year under review, and for what our members were able to do individually and collectively in the church and community in spite of the challenges caused by the Coronavirus (Covid 19) pandemic. We pray for the strength and courage to remain committed to our calling as members of the Mothers' Union guided by the theme "Building Hope and Confidence".

Prepared by:

Audrey Campbell-Wharfe

Claudette McKenzie

Secretary

Branch President

Rev. Fr. Edward Jennings

Priest - St. John the Evangelist

### **L. Women's Auxiliary Report 2020**

Tendered by Chairman: Mrs. Beverley McDonald

The Branch usually meets on the last Sunday, quarterly, however because of Covid-19, no meetings were held in 2020. We kept in touch via the telephone.

Outreach: Packages were delivered to Wortley Home and Maxfield Park Children's Home jointly with the Mothers' Union. Care packages were also given to families within the Community of St John.

No fundraising was done this year due to Covid-19.

There were 10 members on roll as at December 2020. We started the year with 11 members but unfortunately, our valued member Sister Phyllis Orlebar died in September. May her soul rest in peace.

The Diocesan Executive held virtual meetings throughout the year but we were unrepresented because of communication challenges. Telephone communication was maintained. The branch was represented at one training exercise.

The branch is hoping that they will achieve their planned activities in 2021 and for greater participation in Diocesan activities.

Hoping for a productive and successful 2021.

### **M. THE ALTAR GUILD**

The Altar Guild is presently comprised of two persons. We continue to provide floral arrangements for church services on a Sunday and if required on any other days.

We continually seek contributions either in cash or kind (flowers) to continue to do the arrangements as we have been doing.

Please contribute as you are able and if you would like to volunteer, please join us on a Saturday afternoon to assist in decorating the church for service on Sunday.

Submitted by: Adelaide Pinnock/Beverley McDonald

### **N. SJE Men's Fellowship 2020**

The SJE Men's Fellowship remained in contact with each other throughout 2020 via WhatsApp and Zoom. Due to COVID 19 protocols that were established during the early part of the year, there were no face-to-face meetings. The group's focus was on the promotion of camaraderie and spiritual development of its members through its monthly "Son of Man talk" series via Zoom.

#### **Son of Man Talk**

Commencing in the month of June 2020, the SJE Men's Fellowship held a monthly series of discussions via Zoom entitled "Son of Man Talk"

The Following is a summary of the topics discussed and the persons who facilitated the discussions.

| <b>Month</b> | <b>Topic</b>  | <b>Facilitator</b>                                |
|--------------|---|---|
| June         | Is our God Loving & Caring or Revengeful and Destructive?   | Rev. Prof Veront Satchell                         |
| July         | In saying that He did not come on earth to bring peace but a sword, is Jesus truly the Prince of Peace or the Prince of Terror?   | Rev. Prof. Veront Satchell & Rev. Edward Jennings |
| August       | Summer Break  |   |
| September    | What is God's Will and how do we recognize it?  | Rev. Prof. Veront Satchell & Rev. Edward Jennings |
| October      | Which sin does the Word of God say will "never be forgiven" and why?  | Rev. Prof. Veront Satchell & Rev. Edward Jennings |
| November     | Should the Anglican Church publicly promulgate moral and ethical principles and guidelines for Jamaicans in public and private lives, including publicly calling out breaches | Open discussion for all members of the Church     |
| December     | Christmas Break   |   |

### **Activities Planned for 2021**

For 2021 the group plan to continue to connect and communicate with each other via WhatsApp and Zoom and will carry out the following activities:

- Its monthly “Son of Man Talk” series
- Assist the Fundraising Committee with execution of its planned activities
- Commence a mentorship program for male youths in collaboration with the Mother’s Union.

**Prepared by Gilroy Graham  
December 28, 2020**

### **O. Building & Maintenance Committee 2020**

During the past year the Building and Maintenance Committee conducted the following:

- Completed the resurfacing of the Church floor
- Completed termite treatment of the Church Hall
- Deep cleaning and sanitization were done for the reopening of church for congregational services early June 2020. Cleaning and sanitization have continued in preparation for weekly services.
- Sanitization and temperature checking stations were established within the Church in compliance with COVID 19 protocols established by the Ministry of Health and Wellness.
- The pews and the floor of the church were marked to ensure that a minimum of 6 feet distance spacing was maintained within the Church
- Several pews were repaired and resurfaced.
- To facilitate live streaming of services and other events, we have commenced installation of cameras and cables and upgrading of the electrical wiring.
- The cemetery was cleaned, and the Columbarium was painted
- The urn receptacle diagram was updated with names of receptacles that are in use and/or committed.
- The inventory of all items with the Church and Church Hall has been completed documented along estimated value.

### **Planned Activities for 2021**

- General maintenance of buildings and equipment
- Paining of the Church and Church Hall
- Repairs to the Church and Church Hall roofs
- Complete installation of cameras and cables to facilitate live streaming
- Enhancing the area around the Columbarium

**Prepared by Gilroy Graham  
December 28, 2020**

## **P. THE CHERUBIM FELLOWSHIP GROUP REPORT 2020**

### **A. Introduction**

When the year 2020 began, little did the members of the Cherubim Fellowship Group know that this was going to be an unprecedented year for our group, for our church and our entire world. The situations, the circumstances and the events that unfolded in the ensuing weeks, set the stage for what later became known as the “new norm”, as a result of the transformation which took place, due to the onset of the COVID-19 pandemic. Most of the things we were accustomed to do and how we did them, were changed based on directives and legislations given by the Government of Jamaica, through the Ministry of Health & Wellness, as well as our church leaders. The following outlines updates, activities and achievements of our fellowship group for the period January - December 2020.

### **B. Membership**

Our group is comprised of persons born in the months of **November and December**, numbering thirty seven (37) in total; 50% of which are active members. Pre-COVID-19 meetings petered out to a halt, as members found it increasingly difficult to remain behind for our regular bi-monthly meetings, on a fourth Sunday after Mass. Contacts between members took place in very small groups or one-on-one over the phone.

September was a sad time for our group, when we heard of the death of one of our active members, **Phyllis Orlebar**. To add to our great loss and feelings of sadness, was our inability to lend our usual support leading up to and at her cremation; due to the restrictions related to COVID-19 protocols and risk management measures. May her sweet soul rest in peace.

### **C. Easter Bun Sale**

Our annual Easter Bun Sale took place as usual during Easter in April 2020, though the support was on a steady decline. Thanks to all who supported it this past year.

### **D. Outreach**

Our group has, for many years, spearheaded an **Annual Easter Bun and Cheese Treat** for the residents and staff of Cluster F at the Golden Age Home in Vineyard Town. We catered for approximately sixty nine (69) residents and twelve (12) staff members. The treat took the place of their lunch on Holy Saturday (April 11, 2020). The sponsorship of bun and cheese by members of our church family, despite financial hardships and constraints was commendable. In spite of the “new norm” and stringent COVID-19 protocols and risk management guidelines, we were allowed to provide the items for the treat. The individually packaged bun and cheese and cases of bottled water were taken as far as the main entry gate, and presented to Cluster F staff representatives, because we were not allowed to enter the premises. We were saddened but understood the new protocols that prevented the personal interaction with each resident and the usual prayer session with the staff. We received sincere gratitude from one of the Cluster Supervisors, Miss Baker, on behalf of the staff and residents.

Thanks to our People's Warden, Mr. Gilroy Graham, who provided invaluable assistance on Holy Saturday by accompanying Mrs. Pamela Ballantyne and provided support as official driver.

An extra special word of gratitude is extended to Mr. Peter Grant, who for many years, accompanied us and was our official driver. Also, an extra special word of gratitude to Mrs. Gloria Grant who accompanied Mrs. Ballantyne for many years and assisted in distributing the bun and cheese personally, to each resident. She also assisted with prayers with the staff before we left.

#### **E. Rally**

Our fellowship group was assigned the '**The River Nile**' for the 'Rally of the Seas and Rivers of the Bible' held on October 25, 2020. God continued to grant us His enabling Spirit as a group, empowering us, in the midst of a pandemic, COVID-19, to perform at our annual Church Rally – above and beyond any previous years. When we counted our "one one cocoa," we garnered \$203,660, which was the second highest amount given by the fellowship groups this year. To God be the glory, great things He has done.

#### **F. Spiritual Life of the Church**

Cherubim members continued to participate actively in the spiritual life of our church. This included:

- Giving the homily;
- Reading some of the lessons and leading the intercessory prayers;
- Assisting in preparing the place for worship each Sunday morning;
- Assisting on the Audio Visual Team;
- Serving in the Sanctuary etc.

We thank God in Christ for all who continue to find joy as they labour in the Master's Vineyard.

#### **G. Closing Remarks**

We give praises to our Loving Lord for all our achievements, great or small, this past year. With God all things are possible. To all our church family, we say thanks for the fellowship that we shared and the loving support that we received. Blest be the ties that bind us in Christian love.

Yours in His Service,

Pamella Ballantyne  
Cherubim Fellowship Group  
January 2021

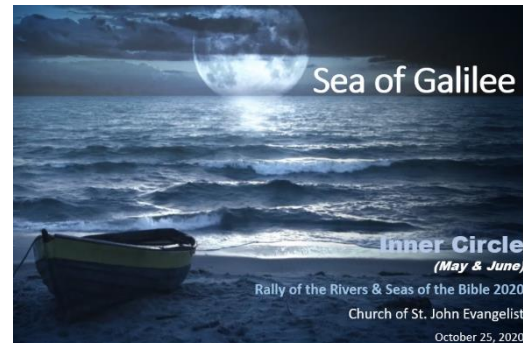
## **Q. INNER CIRCLE FELLOWSHIP GROUP REPORT 2020**

### **Background**

The Inner Circle Fellowship Group is comprised of members of St. John the Evangelist who were born during the months of **May and June**. A recent assessment estimated that twenty nine (29) members and frequent church attendees would fall in this group.

### **2020 Activities**

The fellowship group was assigned the ‘**Sea of Galilee**’ for the ‘Rally of the Seas and Rivers of the Bible’ held on October 25, 2020. A visually stimulating and highly impactful PowerPoint presentation was delivered on the ‘Sea of Galilee’ for the Rally. A total of \$105,619.30 was amassed by the group as our contribution. A significant proportion of this was due to the efforts of our overseas members. Special gratitude is extended to all our members who contributed to the Rally.



*Figure 1: Inner Circle - Sea of Galilee PowerPoint*

Apart from participation in the Rally, the Inner Circle Fellowship group did not pursue any other major activity during 2020.

### **Challenges**

The Inner Circle continues to experience the following challenges:

- Inactivity of many members due to sickness, being elderly or other reasons
- Some members reside overseas and so limits their physical presence and efforts
- Need for increased active membership (*less than 10 active*)
- Need for new leadership given the multifaceted leadership demands of the willing few

### **Plans for 2021**

Through God’s guidance and help, the group looks forward to fulfilling the following during 2021:

- Update and maintain Membership Listing
- Re-engage existing members and engage potential new members
- Host twice yearly virtual or face to face engagements/meetings
- Plan May & June Birthday celebration/s
- Pursue Member Check-Ins
- Plan an annual outing or major recreational activity

### **Closing Remarks**

We thank all our members for your support throughout 2020 and look forward to your active contribution towards our efforts in 2021. Please remain safe as we make strides to re-connect, remain connected and fellowship together within the midst of the continued COVID-19 pandemic in 2021.



## **R. THE PAT GROUP 2020**

Report tendered by Group Leader – Victoria Ramgolam.

Of the four quarterly meetings planned for the year only one was convened, due mainly to the Covid 19 Virus. This was held in November 2019. Attendance was low due to issues faced by some members. No further meeting was held for remainder of the year as by that time the virus was gaining momentum and government protocols were instituted to control spreading. The churches were given their set of rules, well known to all members as very detailed rules and regulations were advised to the entire church membership by way of the church's What's App group, from the People's Warden...

Group's activities under normal circumstances included visiting (by some members attached to the Outreach group) fundraising (sip at home tea party, brainchild of Sir CN Powell), contribution towards purchase of flowers for the Altar at Easter, providing small breakfast for the junior choir who practice after mass, during the months of March and April and the Mothers' Union Annual Outing which event is shared with the PAT group. Members of the group who are also members of the Senior Choir were able to take part in services under strict supervision of the Administrators with strict observance of protocols under the guidance of the Choir Director Miss Ducasse and the Organist Miss Fisher.

The Rally of the Rivers and Seas is a major event of the church; the groups look forward to it every year. 2020 however being the most unusual time ever witnessed in the church community caused some challenges mainly in the method of collection. The PAT group faced the challenge stoutly and as it has always done; our main source of communication was by telephone and what Sapp which provided information as to performance and maybe challenges. There were members who visited homes to pick up rally cards to ensure every card was accounted for. Our members got accustomed to using up the drop boxes at the church and even utilized the online deposit process. The results were rewarding.

I want to congratulate the PAT team for the tremendous effort in achieving the results. You wanted a good result, you went for it and you got it.

On a personal note I take the opportunity to advise you all that I am trying to cope with some health issues, which will get in the way of giving of myself for the ensuing year. I have tendered my resignation effective immediately. Under new leadership I have the confidence that the

PAT group will continue to do well. I am still a member of the group; I enjoyed being a part of the group and will, as long as it's possible.  
I wish the team a great 2021

**S. VIBES FELLOWSHIP GROUP REPORT**

Tendered by Mr. Seymour Watson.

The Vibes Fellowship Group continues to be a vibrant and united one. Although we didn't get to meet much this year because of the current pandemic, we kept in with each other by telephone calls.

Some of our members haven't been coming to Church because of their age and underlying conditions during this period. We all have been observing protocols put in place by the Government and the Ministry of Health and Wellness along with that of the Archbishop. As a group we were able to collect over a hundred and thirty-five thousand dollars (\$135,000.00) for this year's Rally.

On behalf of the members of the group, I am wishing for you and yours, a blessed and peaceful Christmas and a prosperous New Year.

**T. DIARY OF EVENTS 2021**

| <b>#</b> | <b>EVENT</b>                                  | <b>DATE</b> |
|----------|---|-------------|
| 1        | FEAST OF THE EPIPHANY/BISHOP'S DAY            | JANUARY 6   |
| 2        | CONGREGATIONAL MEETING                        | JANUARY 17  |
| 3        | WOMEN'S AUXILLIARY VIRTUAL BRANCH MEETING.    | JANUARY 24  |
| 4        | DEANERY DAY VIRTUAL MASS (PROPOSED)           | FEBRUARY 14 |
| 5        | ASH WEDNESDAY                                 | FEBRUARY 17 |
| 6        | MOTHER'S UNION JUMBLE SALE                    | FEBRUARY 20 |
| 7        | RITE OF CONFIRMATION                          | FEBRUARY 21 |
| 8        | LENTEN FISH & SHRIMP FEST                     | FEBRUARY 26 |
| 9        | OUTREACH MOVIE NIGHT (ED'N FUND)              | FEBRUARY 27 |
| 10       | MOTHER'S UNION DIOCESAN AGM-KGN. REGION       | FEBRUARY 28 |
| 11       | WORLD DAY OF PRAYER                           | MARCH 1     |
| 12       | MOTHER'S UNION MEETING                        | MARCH 14    |
| 13       | MOTHERS UNION WALKATHON (EMANCIPATION PARK)   | MARCH 20    |
| 14       | MOTHERING SUNDAY                              | MARCH 21    |
| 15       | MOTHER'S UNION-LADY DAY (PROPOSED)            | MARCH 25    |
| 16       | WOMEN'S AUXILLIARY DIOCESAN ANN. GEN. MEETING | MARCH 25    |
| 17       | WOMEN'S AUXILLIARY ANNUAL PRAYER BREAKFAST    | MARCH 27    |
| 18       | PALM SUNDAY                                   | MARCH 28    |
| 19       | MOTHER'S UNION EASTER BUN SALE                | APRIL       |
| 20       | MAUNDY THURSDAY                               | APRIL 1     |
| 21       | GOOD FRIDAY                                   | APRIL 2     |
| 22       | HOLY SATURDAY AND EASTER EVE                  | APRIL 3     |



|    |  |              |
|----|--|--------------|
| 23 | EASTER DAY                                       | APRIL 4      |
| 24 | MOTHER'S UNION CORP. COMM/ MEETING               | APRIL 11     |
| 25 | WOMEN'S AUXILLIARY VIRTUAL BRANCH MEETING        | APRIL 25     |
| 26 | CHILD'S MONTH                                    | MAY          |
| 27 | OUTREACH HEALTH CLINIC                           | MAY 8        |
| 28 | MOTHER'S DAY/ MOTHER'S UNION MEETING             | MAY 9        |
| 29 | PATRONAL FESTIVAL & PERSONAL INGIVING            | MAY 9        |
| 30 | <b>HEALING CONFERENCE-DATE NOT YET FINALIZED</b> |              |
| 31 | DAY OF PENTECOST                                 | MAY 23       |
| 32 | LABOUR DAY PROJECT                               | MAY 24       |
| 33 | TRINITY SUNDAY                                   | MAY 30       |
| 34 | MOTHER'S UNION MEETING                           | JUNE 13      |
| 35 | FATHER'S DAY                                     | JUNE 20      |
| 36 | OUTREACH DANCETHON (ED'N FUND)                   | JUNE 26      |
| 37 | VACATION BIBLE SCHOOL                            | JULY         |
| 38 | OUTREACH HEALTH CLINIC                           | JULY 10      |
| 39 | MOTHER'S UNION CORPORATE COMMUNION & MEETING     | JULY 11      |
| 40 | WOMEN'S AUXILLIARY VIRTUAL BRANCH MEETING        | JULY 25      |
| 41 | MOTHER'S UNION HOLIDAY OUTING                    | AUGUST       |
| 42 | MARY SUMNER DAY (MOTHER'S UNION)                 | AUGUST 9     |
| 43 | OUTREACH MOVIE NIGHT (ED'N FUND)                 | AUGUST 28    |
| 44 | RALLY  | SEPTEMBER 5  |
| 45 | OUTREACH HEALTH CLINIC                           | SEPTEMBER 11 |
| 46 | MOTHER'S UNION WALKATHON                         | SEPTEMBER 11 |
| 47 | MOTHER'S UNION CORPORATE COMMUNION & MEETING     | SEPTEMBER 12 |
| 48 | MOTHER'S UNION KGN. REGIONAL SERVICE & MEETING   | OCTOBER 3    |
| 49 | MUSICAL RHAPSODY 2021                            | OCTOBER 3    |
| 50 | MOTHER'S UNION CORPORATE COMMUNION & MEETING     | OCTOBER 10   |
| 51 | WOMEN'S AUXILLIARY VIRTUAL BRANCH MEETING        | OCTOBER 24   |
| 52 | MOTHER'S UNION MEETING                           | NOVEMBER 7   |
| 53 | HARVEST THANKSGIVING & PERSONAL INGIVING         | NOVEMBER 14  |
| 54 | OUTREACH ANNUAL HEALTH FAIR                      | NOVEMBER 20  |
| 55 | FEAST OF CHRIST THE KING                         | NOVEMBER 21  |
| 56 | MOTHERS UNION 16 DAYS ACTIVISM                   | NOVEMBER 25  |
| 57 | HARVEST FISH & SHRIMP FEST                       | NOVEMBER 26  |
| 58 | ADVENT 1-MISSIONARY SUNDAY                       | NOVEMBER 28  |
| 59 | OUTREACH & MOTHER'S UNION MASS & LUNCHEON        | DECEMBER 11  |
| 60 | MOTHER'S UNION CORPORATE COMMUNION & BRANCH AGM  | DECEMBER 12  |
|    | <i>SUBMITTED DEC 30 2020</i>                     |              |

#### **U. ANY OTHER BUSINESS**

A motion to accept all committee reports and fellowship group reports was accepted by Seymour and seconded by Ms. Beverly McDonald.

After all reports were tendered, the Rector's Warden carried us through the Diary of Events 2021. She highlighted that no service on Deanery Day was reflected as we await directive from Deanery Council.

Labour Day project will be shared once aware given COVID-19.

Mrs. Ballantyne apologized that a VBS report was not submitted. Although there wasn't a face to face nor local. There was a 5 days Diocesan one that we participated in. Thanks to Sister Dianne for her assistance with this.

**V. AOB:**

This section was led by Gilroy Graham.

He advised that Wendy Ducasse and Seymour Watson brought up the garbage build-up at the church gate. Gilroy advised that the new Church committee will be examining talking with NSWMA, the Lane residents etc.

Pamella Ballantyne said a member recommended using the church parking lot during the week as possible source of income/ fundraiser. Gilroy advised there is a proposal from Ministry of Finance and Public Service to use the car park. This will be examined by the committee.

Pamella Ballantyne stated that Phyllis Orlebar had started a plastic bottle drive to bring in funds. Asking that members consider bagging their plastic bottles and dropping off here by our caretaker. She urged that we continue Phyllis' efforts.

Beverly McDonald stated a very big thank you to the church committee members and all who else who helped, despite us having no priest. We continued with services and other activities.

Mrs. McDonald extended condolences to Archdeacon Cunningham on the passing of his mother.

Faith Bertram commended Milton Wright for being faithful in serving every week since COVID on altar guild.

**W. CHAIRMAN'S CLOSING REMARKS**

Archdeacon remains very supportive of our Church committee and congregation. Bishop Thompson has retired and so no Bishop of the Kingston region has been elected as yet. As such, Archdeacon is administering at the regional level at this time. Please continue to call on him as needed.

**X. TERMINATION**

Adjournment motion was moved by Mrs. Yvonne Johnson-Reid and seconded by Mr. Gilroy Graham at 11:45 am.

## TENDERING OF 2021 REPORTS

### **A. CHURCH COMMITTEE 2021**

#### **A. Background**

The year 2021 continued to present unique challenges because of the COVID-19 pandemic but also provided unique opportunities for growth and transformation as the Church Committee directed the leadership of our church - St. John the Evangelist. At the 2021 Annual Congregation Meeting (ACM) we had the opportunity to present the first official report by the SJE Church Committee and to highlight major activities and achievements for the period January - December 2020.

#### **B. Committee Composition**

The Church Committee for 2021 was elected during the Annual Congregational meeting held Sunday January 17, 2021 in the SJE Church Building , immediately following Mass via a face to face and Zoom meeting. It comprised of a mixture of (2) new and (8) eight returning members, in new and pre-existing roles. The committee composition breakdown is outlined in table 1 below:

*Table 1: Church Committee Composition 2021*

| <b>Newly Elected Members</b> | <b>Category</b> | <b>Role Served</b>   |
|------------------------------|-----------------|--|
| a. Yvonne Johnson - Reid     | Returning       | Rector's Warden  |
| b. Gilroy Graham             | Returning       | People's Warden  |
| c. Helen McIntosh            | Returning       | Treasurer  |
| d. Claudette McKenzie        | Returning       | Secretary  |
| e. Simone Lloyd              | Returning       | Lay Synod Representative/ Asst. Secretary and St. Andrew Deanery Representative to Kingston Regional Council |
| f. Craig Campbell            | New             | Asst. Treasurer  |
| g. Peta-Gaye Sanford         | New             | Alternate Deanery Representative   |
| h. Faith Bertram             | Returning       | Deanery Representative   |
| i. Davlyn Dewar              | Returning       |  |
| j. Ashleigh Chatto Britto    | Returning       |  |

#### **C. Meetings**

The first Church Committee meeting was convened by Archdeacon Patrick Cunningham on January 17, 2021 immediately following the 2021 ACM, as per the within seven (7) days after election stipulation outlined by The Canons. The agreed assigned roles depicted in table 1 above were then finalized and all related documentation completed and signed.

The Church Committee subsequently held standard monthly meetings chaired by the Rector's Warden - Mrs. Yvonne Johnson - Reid, on the afternoon of the first or second Sunday of each month. Additional meetings were held as necessary given matters needing attention.

The Committee started the year on a high note, making plans for the year ahead with a schedule of events and action items we hoped to achieve. This had to be revised with the continuation of the COVID-19 pandemic virus. It was important for us to continue worship while maintaining strict protocols shared by the Government of Jamaica (GOJ), the Ministry of Health & Wellness (MOHW) and the Anglican Diocese of Jamaica and the Cayman Islands through our Archbishop – Dr. Howard Gregory. This significantly influenced the events and activities that were planned and how they were executed.

#### **D. Church Committee and Group Leaders Committee**

The SJE Attorneys and Group Leaders Committee was expanded to include the entire Church Committee instead of Attorneys only in 2021. This would facilitate and maintain a continuous flow of communication between all SJE leaders and with the members of our congregation through their Group leaders. Monthly meetings of this committee continued to be chaired by the People's Warden, Mr. Gilroy Graham.

#### **E. 150<sup>th</sup> Synod 2021**

Representation provided by Ms. Simone Lloyd, Lay Synod Representative and Alternate Lay Synod Representative Mrs. Faith Bertram at the Kingston Region Pre-Synod Conference on March 23, 2021.

In preparation for the 150<sup>th</sup> Synod, there was a Meadowbrook/Merrivale Cure Synod Delegation Meeting convened by the SJE Synod rep. on Easter Monday, April 5, 2021. This meeting comprised all clergy, Synod representatives and alternate Synod representatives (totaling 7) from the Meadowbrook/Merrivale Cure to discuss and finalize matters before Synod's commencement.

The 150th Synod Conference of the Diocese of Jamaica and the Cayman Islands was successfully held virtually from April 6 - 9, 2021, under the theme: "God's Church for God's World".

On Day 2 of Synod, the Elective Assembly was called to vote for a new Suffragan Bishop of Kingston, given the retirement of Bishop Robert Thompson in 2020. The election outcome did not yield a 2/3 majority for neither the Assembly of the Laity nor the Assembly of the Clergy. As such, there was no newly elected Suffragan Bishop of Kingston for 2021.

- **Cure Resolution**

The first Synod resolution developed and submitted by the Meadowbrook/Merrivale Cure - entitled "Amendment to Assessment Charges" from the Meadowbrook/Merrivale Cure, was developed by SJE, moved by Simone Lloyd (SJE Synod representative) and seconded by Mrs. Audrey Deer - Williams (COT Synod representative), and put forward to the 150th Synod for consideration.

In the resolution, reference was made to recommendations proposed by the Keucher Report 2015. As such the resolution asked that:

- “interest not be charged on the current year’s assessment until January 15th of the following year, so that the results of the year-end efforts many congregations make to clear the assessment be adopted”
- a cancellation of the assessments of debt prior to 2016, be considered for all churches to reduce the outstanding financial burdens borne by most congregations thereby achieving a more manageable and feasible five (5) year deficit.

Given the significant financial implications put forward by the resolution, the 150th Synod moved for it to be referred to the Financial Board and Diocesan Council for further discussion, thorough examination for suitable action. As such, the resolution was withdrawn. A total of eleven resolutions were originally put forward during the Pre-Synod Conferences. All resolutions except the latter were accepted by the end of Synod.

- **Other Outcomes**

The previous SJE Building Maintenance Committee was expanded to include property management responsibilities and was renamed “Property and Building Maintenance Committee, in response to charge from 150<sup>th</sup> Synod for the establishment of a Property Management Committee by all churches.

- **Documentation Sharing**

A shared folder was created via the SJE account Google Drive, called “150th Synod of Jamaica & Cayman Islands Diocese (April 6 – 9, 2021)”. It is accessible via: <https://drive.google.com/drive/folders/10Mzgp5dJfGDR9vU3SqLRApPCvPcKs49P?usp=sharing>

The received 150th Synod Conference minutes of the sessions, Archbishop’s Charge and Final Synod Report received, were shared via this shared Google Drive for members to access.



## **F. Continued COVID-19 Strategies Employed**

COVID-19 Strategies shared by the MOHW, the GOJ and the Anglican Diocese were disseminated to the congregation via the St. John the Evangelist (SJE) Members’ WhatsApp group.

The protocols resulted in an assessment being conducted of the church building to determine the maximum amount of congregants that can be facilitated, given social distancing restrictions. A maximum of fifty (50) congregants was determined. The spacing and marking of benches to indicate where congregants and choristers can sit continued.

The protocols previously established in 2020 were strictly adhered to as stated by the MOHW and the GOJ especially in the number of persons that were allowed to be at Church services. Congregants were

therefore invited to pre-register for services via the SJE WhatsApp group to ensure adherence to the maximum of 50 determined on a weekly basis.

### G. Communication, Fellowship & Worship Strategies

The Communication Committee continued to play an integral role throughout 2021 under the leadership of Mrs. Ashleigh Britto. Through the use of various forms of technology, communication was facilitated with the wider church body and within groups, in addition to various worship and fellowship activities. Previously established **Zoom and YouTube** ([St John the Evangelist Anglican Church - Kgn JA - YouTube](#)) accounts continued to be extensively used to facilitate online streaming of Sunday services, Cure Bible study, Cure Easter and Christmas Events and the virtual hosting of meetings (Figure 1).



Figure 2: St John the Evangelist Anglican Church - Kgn JA - YouTube

We continued the **live streaming of services** for SJE on Sundays via YouTube on alternating Sundays with the Church of The Transfiguration (COT). As such, SJE service start time primarily continued at 8:00 am while 9:00 am at COT. These alternating services have continued throughout 2021. The online streaming of SJE and COT services, allowed congregants across the Meadowbrook/Merrivale Cure the opportunity to benefit from worshipping more together albeit virtually.

**Streaming via YouTube**, facilitated the continued sharing of our services with members and visitors from across the diaspora with more than one hundred (100) weekly live viewers. Additionally, three to four hundred (300 - 400) or more weekly post service views were recorded, with an average of 357 (Figure 2). The SJE YouTube account subscribers grew from 232 in 2020 to 356 by end of 2021. This reflected a 35% growth (124 new subscribers).

Daily Cure Morning Prayer, weekly Cure Bible Study and weekly AYF meetings continued to be facilitated via the Zoom platform.



Figure 3: Past Sunday Services Streamed Live

The WhatsApp **groups** previously created in 2020 for the Church Committee, St. John Members and Attorneys & Group Leaders Committee continued to be extensively utilized to support coordination activities, regular posting of updates and the sending and receiving of information with group members.

Additionally, updated **email address listing** was facilitated, a **new SJE Website** (<https://stjohnevangelistja.com/>) was created and has been maintained on a weekly basis (Figure 2). Meetings have been held via Zoom and training in the use of these technologies has been completed.

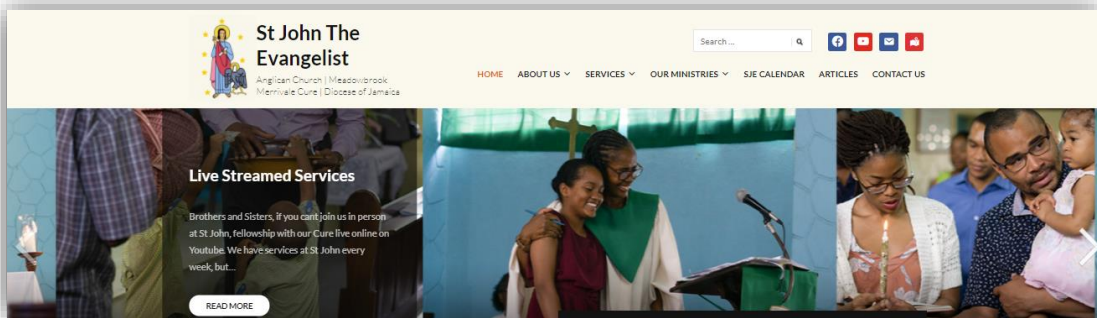


Figure 4: New SJE Website (<https://stjohnevangelistja.com/>)

#### H. SJE Survey Re: Frequency of Congregational meeting

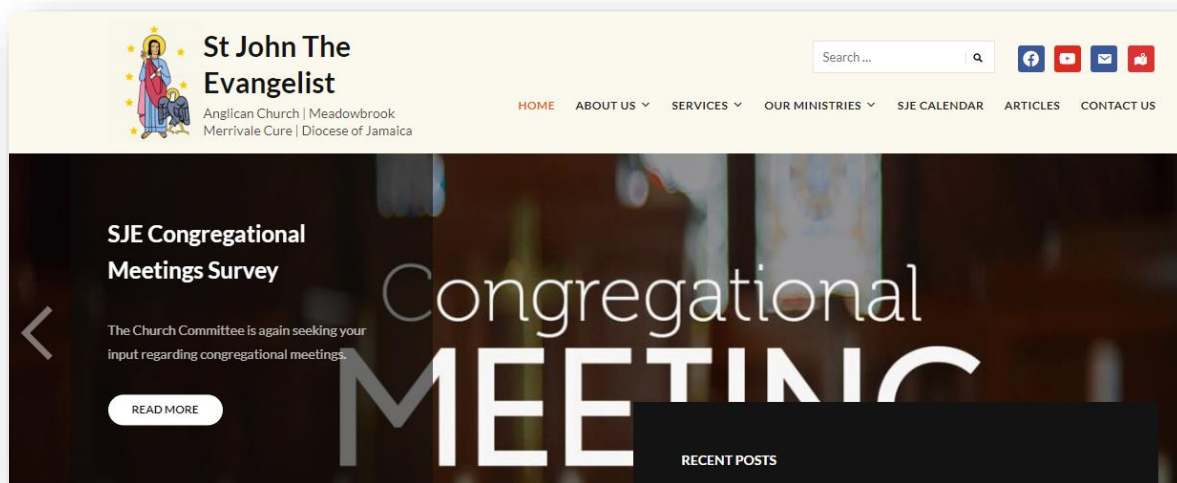


Figure 5: SJE Congregational Meeting Survey

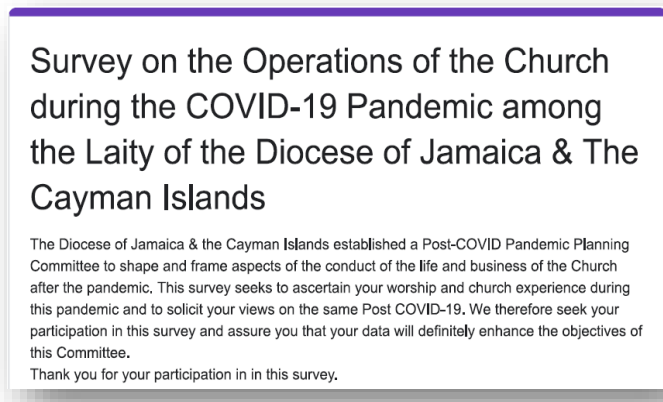
A survey was developed to determine whether to host congregational meetings throughout the year, the level of frequency, month and time. The survey was deployed via the SJE website and congregants invited to complete. The findings of the survey indicated having two to three potential congregational meetings throughout the year, apart from the ACM. It was proposed that said meetings would occur in April, July and in October 2021.

A 1st Quarter SJE Congregational Meeting was held April 25, 2021, however over 90% of the attendees were leaders of the church and not general membership. This defeated the intended purpose of facilitating transparency via additional updates to the congregation and the addressing of queries and concerns and status of actions from the ACM. The 3<sup>rd</sup> Qtr October 2021 SJE Congregational Meeting was subsequently cancelled due to the low uptake from the first meeting.

### I. Diocesan Laity COVID-19 Survey

SJE facilitated completion of the Diocesan Laity COVID-19 Survey in May 2021.

Our respondents included the Synod rep., People's Warden, 2 Youth Members (Aged 18-25), 3 members who do not attend church physically regularly and the only organization which was recently re-activated, as we have no non-active organizations.



*Figure 6: Diocesan Laity Survey*

### J. Plans and Templates

In January 2021 work was completed in the preparation of a **Strategic Plan for 2020 - 2025** document. The Strategic Plan is a document required from all churches by the Diocese. Further work will continue in 2022 towards finalization. The components of the Plan and their execution will be facilitated by the Committees of SJE.

A **SJE Committee Terms of Reference Template** was developed to guide the standard development of TORs for all committees of the church. The template comprised areas such as applicable period/term, background, mission, vision, purpose, structure, duration of appointment/service, roles and responsibilities, meetings, transparency and confidentiality, quorum, deliverables, communications and termination of tenure. During 2021, all committees were asked to adopt the template and generate their own TORs to facilitate better documentation and more streamlined operations.

Additionally, a **SJE Disaster Plan Checklist** was prepared. This is a work in progress for our Church. All major hazards will be examined for incorporation in the Disaster Plan. In support of disaster preparation and response, efforts were made to keep the congregation abreast of developed weather systems and news releases provided by ODPEM and the Meteorological Services of Jamaica during the 2021 Atlantic Hurricane Season.



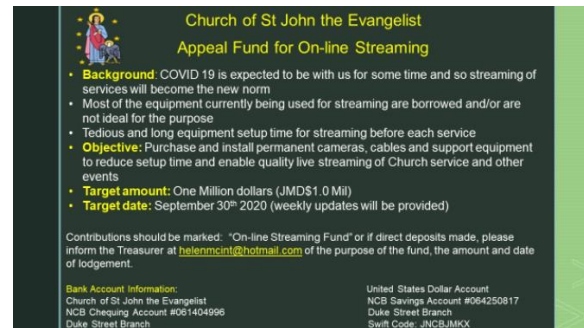
## K. Financing

Given the impact of the COVID-19 pandemic resulting in significantly reduced physical presence at church, significant effort continued on promoting the use of online banking facilities for transfers to the SJE NCB Bank accounts. Congregants were asked to communicate transfers via email, WhatsApp, phone calls etc. to the Treasurer, Ms. Helen McIntosh upon completion.

The Fundraising Committee had planned activities which brought in additional funds. 2021 was another exceptional year for the Rally; this was held after the Church Service for those who were present and via Zoom for virtual attendees. In this period of Covid-19 and social distancing, the Fellowship Groups made the target and collected the largest amounts ever recorded. Our heartiest congratulations to all for their effort during this difficult period.

Significant effort continued to promote donations for the **Appeal Fund for Online Streaming Equipment** via the St. John Members WhatsApp group, new St. John website and weekly Sunday Service notices (*Figure 4*). General monetary donations were received or direct donations for identified equipment. All funds received have been/are being utilized to purchase needed Information and Communication (ICT) equipment.

Detailed financials are outlined in the Treasurer's report tendered by Ms. Helen McIntosh.



*Figure 7: Appeal Fund for Online Streaming*

## L. St. Andrew Deanery Council Contributions

SJE representation was provided on a quarterly basis at St. Andrew Deanery Council meetings via Mrs. Faith Bertram, Deanery Council Representative and Ms. Simone Lloyd, Synod Representative. SJE reports were prepared, submitted and presented on worship strategies, group and committee activities, achievements, constraints etc. Representation provided at meetings held on Feb 23, 2021, April 29, 2021, July 29, 2021 and October 28, 2021. Ms. Simone Lloyd was elected to serve as the St. Andrew Deanery Council Lay representative to Kingston Regional Council for 2021.

Updates were sought on the status of the "Amendment to Assessment Charges" resolution that was referred to the Diocesan Council by the 150<sup>th</sup> Synod.

Important updates from Deanery Council included:

- Cannon Serrano Kitson taking over as the new Dean for the St. Andrew Deanery from outgoing Dean Rev. Fr. Franklyn Jackson.
- The need for churches to apply to Church House for a waiver on interest charges due to possible inability to make quarterly mission share contributions due to the financial constraints imposed by COVID-19. SJE applied and received said approval for an initial six months and then the remainder of the year.
- The Lord Bishop of Jamaica - Dr. Howard Gregory whose term comes to a close in 2022, received a three year extension until 2025.

### M. Kingston Regional Council Contributions

SJE representation was provided on a quarterly basis at Kingston Regional Council meetings via Ms. Simone Lloyd, St. Andrew Deanery Council Lay representative to Kingston Regional Council. Representation provided at meetings held on May 10, 2021, August 5, 2021 and November 11, 2021. Updates were sought on the status of the “Amendment to Assessment Charges” resolution that was referred to the Diocesan Council by the 150<sup>th</sup> Synod.

### N. Recognition and Farewell for Rev. Fr. Paul Sharp

St. John the Evangelist and St. Martin of Tours Padmore jointly hosted a virtual Recognition and Farewell Celebration session for Rev. Fr. Paul Sharp on Saturday July 31, 2021, given his recent reassignment from the Meadowbrook/Merrivale Cure to the St. Jago de la Vega Cathedral.



### O. Planning for 2022

A Planning meeting was held on January 10, 2022. Action Plans were revised to assess the progress of the Church Committee during 2021. Plans for ACM 2022 scheduled for January 30, 2022 were discussed and a new Plan will be prepared in February 2022 to guide the Committee throughout the New Year.

### P. Closing Remarks

We thank the members of the congregation for your kind understanding, flexibility, adaptability and continued support during 2021. Together we have transcend norms of which we were not accustomed in order to adapt to the new norms brought about by the COVID-19 pandemic. Our church has an aging population and so we understand and support the need to remain safely at home. We hope that the various new communication and worship strategies employed have been helpful in making us feel more connected and supporting our continued spiritual growth.

Special thanks is extended to the twelve (12) operating Committees and Groups that continue to execute our church activities; especially their leaders who continue to direct, guide, execute, inform and connect with their members during this extra ordinary time. We truly appreciate your invaluable continued efforts.

Special commendations are extended to the Communication Committee and Audiovisual team and Fundraising committee for their hard work and committed members. Special thanks to Mrs. Pamella Ballantyne for organizing and successfully executing Vacation Bible School (VBS) during the summer during these challenging times. Special mention and thanks also to Ms. Dawn Dayes and the Language Training Centre for their participation in our service during this period.

The 2021 Church Committee is very thankful for the leadership and stewardship provided by Rev. Fr. Paul Sharp and Rev. Fr. Edward Jennings over the many years, especially in the absence of a Priest-in-Charge for the Cure. We extend gratitude to Ms. Simone Lloyd and Mrs. Ashleigh Britto for their leadership in

organizing and successfully hosting the virtual Recognition and Farewell Function for Rev. Sharp in July 2021. We wish Rev. Sharp all the best in his new spiritual endeavours.

SJE had the responsibility of planning the Cure Carol Service in December 2021. We thank Ms. Wendy Ducasse and her team including our Music Ministry team led by Ms. Hope Fisher. Congratulations to you all for the excellent execution and presentation of an enjoyable Cure Carol Service.

We thank members of the Church Committee of 2021, who have given of their time and talent throughout the year. We express our deepest gratitude to Dr. Davlyn Dewar and Mrs. Faith Bertram for being on the Committee until their term of service have ended. We also thank Ms. Helen McIntosh, Mrs. Ashleigh Britto and Ms. Peta Gaye Sanford for their invaluable contribution during 2021. They will not be returning on the Committee this year for personal, pressing reasons. We hope you will continue to support our Church in other areas.

The remaining members of the 2021 Church Committee offer ourselves to serve for 2022. We welcome the continued support of the members of SJE and look forward to working with the new incoming committee members.

God bless you all.

*Submitted by:*

*Mrs. Yvonne Johnson Reid, Rector's Warden,  
Mrs. Claudette McKenzie, Secretary and  
Ms. Simone Lloyd, Assistant Secretary,  
January 2021*

**B. TREASURER'S REPORT – 2021**

**TREASURER'S REPORT**

**FOR THE YEAR ENDING DECEMBER 31, 2021**

This report covers the financial performance of the Church for the year ending December 2021 and also provides comparative information for year ending December 2020 and the extent of the changes with regard to the reporting year. The financial performance of the Church of St. John The Evangelist, during the year, recovered relative to 2020 as church activities returned to near normal frequency, and members utilized the additional avenues provided. to make contributions.

**INCOME AND EXPENDITURE**

**INCOME**

Income for the period January to December 2021 totaled **\$8,363,536** which was \$1,104,718 more than the income received in 2020. The table below highlights the main areas of income during the period.

| <b>INCOME</b>             | <b>2021</b>      | <b>2020</b>      |                  |
|---------------------------|------------------|------------------|------------------|
|                           | <b>Actual</b>    | <b>Actual</b>    | <b>Change</b>    |
| <b>COLLECTIONS</b>        | 4,536,031        | 4,363,881        | 172,150          |
| Ordinary                  | 157,980          | 330,626          | (172,646)        |
| Freewill                  | 3,939,841        | 3,525,650        | 414,191          |
| Outreach                  | 223,600          | 310,358          | (86,758)         |
| Xmas                      | 94,800           | 132,700          | (37,900)         |
| Other                     | 119,810          | 64,547           | 55,263           |
|                           |                  |                  |                  |
| <b>FUNDRAISING</b>        | 3,271,961        | 2,775,114        | 496,847          |
| Rally                     | 1,764,261        | 1,369,751        | 394,510          |
| Rhapsody                  | -                | -                | -                |
| Fish Fry                  | 1,184,500        | 1,109,800        | 74,700           |
| Streaming                 | 222,600          | 295,563          | (72,963)         |
| Other                     | 100,600          | -                | 100,600          |
|                           |                  |                  | -                |
| <b>OTHER</b>              | 555,544          | 119,823          | 435,721          |
| Donations for Maintenance | 290,271          |                  | 290,271          |
| Other                     | 265,273          | 119,823          | 145,450          |
|                           |                  |                  |                  |
| <b>TOTAL</b>              | <b>8,363,536</b> | <b>7,258,818</b> | <b>1,104,718</b> |

For the year 2021, income from collections amounted to \$4,536,031 which was \$172,150 more than the amount collected in 2020. Regular fundraising efforts also improved during the year yielding gross income of \$3,271,961 in 2021 compared to \$2,775,114 in 2020, an increase of \$496,847. Other sources of income yielded \$555,544 compared to \$119,823 in 2020. The higher amount arose in the context of donations for specific projects related to the maintenance of the Church property and the provision and enhancement of streaming activities..

### **EXPENDITURE**

Expenditure in 2021 amounted to **\$7,671,897** which was \$128,153 less than the amount spent in 2020.

| <b>EXPENDITURE</b>             | <b>2021<br/>Actual</b> | <b>2020<br/>Actual</b> | <b>Change</b>    |
|--------------------------------|------------------------|------------------------|------------------|
| <b>DIOCESE</b>                 | 3,064,555              | 2,794,665              | 269,890          |
| Mission Share                  | 3,064,555              | 2,794,665              | 269,890          |
| Sustentation Reserve Fund      | -                      | -                      | -                |
| <b>CURE</b>                    | 453,380                | 989,388                | (536,008)        |
| Cure Contribution - 30%        | 336,433                | 522,500                | (186,067)        |
| Mortgage - 30%                 | 116,947                | 466,888                | (349,941)        |
| <b>St. John the Evangelist</b> | 2,593,063              | 2,589,809              | 3,254            |
| Salaries                       | 1,327,860              | 1,292,004              | 35,856           |
| Utilities                      | 637,534                | 512,255                | 125,279          |
| Insurance                      | 106,435                | 29,125                 | 77,310           |
| Security                       | 171,033                | 231,902                | (60,869)         |
| Repairs & Maintenance          | 350,201                | 524,523                | (174,322)        |
| <b>OTHER</b>                   | 1,560,899              | 1,426,188              | 134,711          |
| Synod/Deanery                  | -                      | 77,750                 | (77,750)         |
| Fund-Raising - Fish Fry        | 766,000                | 629,200                | 136,800          |
| Fund-Raising - Rhapsody        | -                      | -                      | -                |
| Fund-Raising - Streaming       | 316,528                | 229,292                | 87,236           |
| Transfer to Outreach           | 212,100                | 346,258                | (134,158)        |
| Miscellaneous                  | 266,271                | 143,688                | 122,583          |
| <b>TOTAL</b>                   | <b>7,671,897</b>       | <b>7,800,050</b>       | <b>(128,153)</b> |

The disaggregation of expenditure incurred in 2021 reflects the following:

- Payments to the Diocese totaled \$3,064,555 while CURE payments were \$989,388 reflecting an increase of \$269,890 in payments to the Diocese and a decrease of \$536,008 in CURE payments. The major contributor to this decline in CURE Contribution was lesser payments for mortgage on the Nicks Avenue property as the mortgage matured during the year.
- Expenditure for the running of the Church amounted to \$2,593,063 being just \$3,254 higher than the amount expended in 2020. Higher expenditure was noted for salaries, utilities and insurance. This higher expenditure was partially offset by lower expenditure on security and repairs and maintenance.
- Expenditure in the OTHER category increased by \$134,771 in 2021 relative to 2020. Savings related to scaled back Deanery meetings and lower transfers to the Outreach Account were offset by increased expenditure on the Fish Fry (\$136,800), additional spending on equipment and fees necessary for the streaming of church services in the context of COVID 19 (\$87,236) as well as the increased honorarium payments to visiting clergy, contributions to the St. Vincent Relief Fund and other activities.

#### **BANK BALANCES**

With income earned during 2021 of **\$8,363,536** being higher than the expenditure incurred of **\$7,671,897** there was an increase in bank balances relative to the position at the end of December 2020. In that context bank balances on the main account increased by \$691,639.

| <b>INCOME LESS EXPENDITURE IN 2021</b> |                     |                     | <b>691,639</b> |                     |
|--|---------------------|---------------------|----------------|---------------------|
| <b>Account Balances</b>                | <b>Dec 31, 2021</b> | <b>Dec 31, 2020</b> | <b>Change</b>  | <b>Change (JMD)</b> |
| Main Account (J\$)                     | 1,096,438           | 404,799             | 691,639        | <b>691,639</b>      |
| USD Account (US\$)                     | 11,863              | 11,482              | 381            | <b>57,150</b>       |
| <b>TOTAL (J\$)</b>                     |                     |                     |                | <b>748,789</b>      |
| <b>OUTREACH Account (J\$)</b>          | 606,711             | 577,524             | 29,187         |                     |

## **ASSETS and LIABILITIES (PROVISIONAL)**

The assets and liabilities of Church of St. John the Evangelist were **\$25,703,210** at December 2021. This reflects an increase of \$832,200 relative to the position at end December 2020.

### **ASSETS**

The increase in assets of **\$832,000** was primarily due to the increase in cash at bank of \$744,979 which reflects the financial performance of the Church outlined above. The table below provides further details.

|                             | <b>2021</b>       | <b>2020</b>       |                |
|-----------------------------|-------------------|-------------------|----------------|
| <b>ASSETS</b>               | <b>Actual</b>     | <b>Actual</b>     | <b>Change</b>  |
| <b>CASH AT BANK</b>         | <b>2,757,258</b>  | <b>2,012,279</b>  | <b>744,979</b> |
|                             |                   |                   |                |
| <b>HELD BY CHURCH HOUSE</b> | <b>2,594,560</b>  | <b>2,507,339</b>  | <b>87,221</b>  |
| Sustentation Reserve Fund   | 216,708           | 137,519           | 79,189         |
| Special Deposits            | 2,241,586         | 2,369,820         | (128,234)      |
| Other                       | 136,266           | -                 | 136,266        |
|                             |                   |                   |                |
| <b>LAND &amp; BUILDINGS</b> | <b>9,755,000</b>  | <b>9,755,000</b>  | <b>-</b>       |
| Church                      | 7,315,000         | 7,315,000         | -              |
| Church Hall                 | 2,090,000         | 2,090,000         | -              |
| Verger's Cottage            | 350,000           | 350,000           | -              |
|                             |                   |                   |                |
| <b>CONTENTS</b>             | <b>10,596,392</b> | <b>10,596,392</b> | <b>-</b>       |
| Church                      | 8,489,672         | 8,489,672         |                |
| Church Hall                 | 1,708,720         | 1,708,720         |                |
| Other                       | 398,000           | 398,000           |                |
|                             |                   |                   |                |
| <b>TOTAL ASSETS</b>         | <b>25,703,210</b> | <b>24,871,010</b> | <b>832,200</b> |

## **LIABILITIES**

The increase in liabilities of was primarily due to the change in accumulated surplus/deficit. Of continued concern is the extent of exposure arising from the amounts payable to Church House. Of note is the Frozen Account balance of \$9,046,639 representing Mission Share that St. John was unable to pay in previous years and which attracts a yearly interest cost.

|                                      | <b>2021</b>       | <b>2020</b>       |                |
|--------------------------------------|-------------------|-------------------|----------------|
| <b>LIABILITIES</b>                   | <b>Actual</b>     | <b>Actual</b>     | <b>Change</b>  |
| <b>VENDORS</b>                       | -                 | -                 | -              |
| UTILITIES                            |                   |                   |                |
| CONTRACTORS                          |                   |                   |                |
| SUPPLIES                             |                   |                   |                |
| OTHER                                |                   |                   |                |
|                                      |                   |                   |                |
| <b>PAYABLE TO CHURCH HOUSE</b>       | <b>16,630,215</b> | <b>16,630,215</b> | -              |
| FROZEN ACCOUNT                       | 9,046,639         | 9,046,639         | -              |
| CURRENT ACCOUNT                      | 7,583,576         | 7,583,576         | -              |
| MISSION SHARE                        |                   |                   |                |
| OTHER                                |                   |                   |                |
|                                      |                   |                   |                |
| <b>ACCUMULATED SURPLUS/(DEFICIT)</b> | <b>9,072,995</b>  | <b>8,240,795</b>  | <b>832,200</b> |
|                                      |                   |                   |                |
| <b>TOTAL LIABILITIES</b>             | <b>25,703,210</b> | <b>24,871,010</b> | <b>832,200</b> |

Prepared by Helen McIntosh

Treasurer, Church of St. John the Evangelist

For Congregational Meeting – January 30, 2022



**C. ECCLESIASTICAL RETURNS 2021**

**CHURCH OF ST. JOHN THE EVANGELIST**

|                           |                       |
|---------------------------|-----------------------|
| <b>FUNERALS</b>           | <b>Three (3)</b>      |
| <b>WEDDINGS</b>           | <b>One (1)</b>        |
| <b>BAPTISMS</b>           | <b>One (1)</b>        |
| <b>CONFIRMANDS</b>        | <b>One (1)</b>        |
| <b>VISITING THE SICK</b>  | <b>Seven (7)</b>      |
| <b>SUNDAYS</b>            | <b>Fifty-two (52)</b> |
| <b>AVERAGE ATTENDANCE</b> | <b>Thirty (30)</b>    |
| <b>WEEKDAYS</b>           | <b>Ten (10)</b>       |
| <b>AVERAGE ATTENDANCE</b> | <b>Seven (7)</b>      |
| <b>SUNDAY SCHOOL</b>      | <b>-</b>              |
| <b>AVERAGE ATTENDANCE</b> | <b>-</b>              |
| <b>AYF</b>                | <b>Seven (7)</b>      |
| <b>AVERAGE ATTENDANCE</b> | <b>Three (3)</b>      |

**MEMBERS WHO DIED IN 2021**

**CAROLINE YOUNG**

**GRACE LAWRENCE**

**ELAINE SANDFORD**

**D. REPORTS FROM COMMITTEES / GROUPS**

**i. FUNDRAISING COMMITTEE**

**FUNDRAISING COMMITTEE REPORT FOR 2021  
AND BUDGET FOR 2022**

| <b>FUNDRAISING EVENTS 2021</b>  |         |  |                |   |         |  |                |
|---|---------|--|----------------|---|---------|--|----------------|
| <b>LENTEN FISH &amp; SHRIMP<br/>26 FEBRUARY 2021<br/>AS AT DEC 31, 2021</b> |         |  |                | <b>FISH &amp; SHRIMP<br/>10 DECEMBER 2021<br/>AS AT DEC 31, 2021</b>  |         |  |                |
| INCOME  |         | EXPENDITURE                                |                | INCOME  |         | EXPENDITURE  |                |
| 437TKTS.<br>@1,500  | 655,500 | 438 TKTS.<br>@900                          | 394,200        | 327 TKTS.<br>@1,600   | 523,200 | 355 TKTS.@980  | 347.900        |
| PASTRY  | 34,500  | Printing of<br>tickets, flyers,<br>posters | 11,700         | PASTRY  | 34,150  | Printing of<br>tickets, flyers,<br>Posters, plus<br>delivery \$1,500 | 13,700         |
| TOTAL<br>INCOME   | 690,000 | TOTAL<br>EXPENDITURE                       | 405.900        | TOTAL<br>INCOME   | 557,350 | TOTAL<br>EXPENDITURE   | 361.600        |
|   |         | <b>FINAL<br/>PROFIT</b>                    | <b>284,100</b> |   |         | PROFIT   | <b>195,750</b> |
|   |         |  |                | <b>EXPECTED PROFIT</b>  |         |  |                |
|   |         |  |                | <i>355 TKTS SOLD @\$1,600</i>   |         | 568,000  |                |
|   |         |  |                | <i>PASTRY SOLD</i>  |         | 35,350   |                |
|   |         |  |                | <i>TOTAL INCOME</i>   |         | <b>603,350</b>   |                |
|   |         |  |                | <i>LESS TOTAL EXPENDITURE</i>   |         | 361,600  |                |
|   |         |  |                | <b>FINAL PROFIT</b>   |         | <b>241,750</b>   |                |
|   |         |  |                | <b>EVENT PROPOSED FOR NOVEMBER 26,2021, HOWEVER<br/>DATE WAS UNAVAILABLE AND WE SOLD 355 MEALS<br/>INSTEAD OF BUDGETED AMT. OF 400.</b> |         |  |                |

| <b>RALLY OF SHEPHERDS OF THE BIBLE-SEPTEMBER 26,2021 AS AT DEC 31, 2021</b> |          |                     |
|---|----------|---------------------|
| FELLOWSHIP GROUP  | SHEPHERD | AMOUNT COLLECTED \$ |
| CAPRIQUARIANS   | ABEL     | 93,000              |
| PAT   | ABRAHAM  | 909,821.04          |
| INNER CIRCLE  | AMOS     | 225,480             |
| CORNERSTONES  | DAVID    | 103,000             |
| VIBES   | JACOB    | 156,960             |
| CHERUBIMS   | MOSES    | 261,000             |
| <b>TOTAL</b>  |          | <b>1,749,261.04</b> |

| <b>STREAMING EQUIPMENT PROJECT AS AT DEC 31, 2021</b> |                |
|---|----------------|
| TARGET  | 600,000        |
| <b>LESS CONTRIBUTIONS UNREALISED</b>                  | <b>423,000</b> |
| <b>COLLECTIONS TO DATE</b>                            | <b>177,000</b> |

**CHURCH OF ST JOHN THE EVANGELIST  
FUNDRAISING COMMITTEE REPORT FOR 2021  
AND BUDGET FOR 2022**

| <b>PROPOSED FUNDRAISING EVENTS 2022</b>  |         |   |                |  |         |  |                |
|--|---------|---|----------------|--|---------|--|----------------|
| <b>FISH AND SHRIMP<br/>29 APRIL 2022</b> |         |   |                | <b>FISH &amp; SHRIMP<br/>30 SEPTEMBER 2022</b> |         |  |                |
| INCOME                                   |         | EXPENDITURE                             |                | INCOME   |         | EXPENDIYURE                                |                |
| 400<br>TKTS.<br>@1,600                   | 640,000 | 400 TKTS.<br>@1000                      | 400,000        | 400 TKTS.<br>@1,700                            | 680,000 | 400 TKTS.@1050                             | 420,000        |
| PASTRY                                   | 30,000  | Printing of tickets,<br>flyers, posters | 13,500         | PASTRY   | 35,000  | Printing of tickets,<br>flyers,<br>posters | 14,000         |
| TOTAL<br>INCOME                          | 670,000 | TOTAL<br>EXPENDITURE                    | 413,500        | TOTAL<br>INCOME                                | 715,000 | TOTAL<br>EXPENDITURE                       | 434,000        |
|  |         | <b>BUDGETED<br/>PROFIT</b>              | <b>256,500</b> |  |         | <b>BUDGETED.<br/>PROFIT</b>                | <b>281,000</b> |

|  |
|--|
| <b>RALLY 2022(RALLY OF FRUIT OF THE SPIRIT)<br/>NOVEMBER 20,2022<br/>BUDGETED COLLECTION-\$2,000,000</b> |
|--|

| <b>SUMMARY FUNDRAISING EVENTS 2021 AND EVENTS PROPOSED 2022</b> |                     |  |                  |
|---|---------------------|--|------------------|
| <b>ACTUAL PROFIT/INCOME 2021<br/>(\$)</b>                       |                     | <b>BUDGETED PROFIT /INCOME 2022 (\$)</b> |                  |
| LENTEN FISH &<br>SHRIMP   | 284,100             | BARBEQUE                                 | 256,500          |
| FISH & SHRIMP   | 241,750             | FISH & SHRIMP                            | 281,000          |
| RALLY   | 1,749,261.04        | RALLY                                    | 2,000,000        |
| STREAMING<br>EQUIPMENT  | 177,000             | STREAMING<br>EQUIPMENT                   | 200,000          |
| <b>TOTAL PROFIT</b>   | <b>2,452,111.04</b> | <b>TOTAL</b>                             | <b>2,737,500</b> |



Wendy DuCasse  
Co-chair  
Fundraising Committee  
January 07, 2022

CHURCH OF ST JOHN THE EVANGELIST  
 RALLY OF FRUIT OF THE SPIRIT  
 SUNDAY NOVEMBER 20, 2022

| # | FELLOWSHIP GROUP | FRUIT OF THE SPIRIT | SUGGESTED BIBLE REFERENCES   |
|---|------------------|---------------------|--|
| 1 | CAPRIQUARIAN     | LOVE                | Colossians 3:12-14<br>1John 2:10<br>Matthew 5:44-45<br>1John 4:10<br>Ephesians 2:4-5                     |
| 2 | PAT              | JOY                 | 1Peter 1:8-9<br>James 1:2-3<br>John 16:24<br>Acts 2:26-28  |
| 3 | INNER CIRCLE     | PEACE               | Isaiah 26:3<br>Philippians 4:6-7<br>2Corinthians 13:11<br>Romans 5:1<br>Psalm 85:8<br>Psalm 119:165      |
| 4 | CORNERSTONES     | PATIENCE            | Romans 12:12<br>James 5:7-8<br>Psalm 27:14<br>Psalm 40:1-2<br>Proverbs 14:29<br>Micah 7:7                |
| 5 | VIBES            | FAITHFULNESS        | Proverbs 3:3-4<br>Proverbs 14:22<br>Revelation 13:10   |
| 6 | CHERUBIMS        | SELF-CONTROL        | Matthew 16:24<br>Titus 2:11-12<br>1Peter 1:13<br>1 Peter 4:7<br>1Thessalonians 5:8<br>1Corinthians 10:13 |

The fruit of the Spirit is love, joy, peace, patience, kindness, generosity, faithfulness, gentleness, self-control..."

– Galatians 5:22-23

Prepared by Wendy DuCasse  
 Jan 07, 2022

## **ii. OUTREACH COMMITTEE**

### **ANNUAL REPORT OF THE OUTREACH COMMITTEE**

#### **OF THE CHURCH OF ST. JOHN EVANGELIST**

**January to December 2021**

The Outreach activities of the Church of St. John Evangelist involve assisting persons in the surrounding community of the Church as well as members.

#### **Monthly Care Packages:**

Twelve (12) packages were distributed monthly at the beginning of the year. This was reduced to eleven (11) packages distributed by August 2021 due to the death of a previous recipient. These care packages contain rice, flour, sugar, cornmeal, powdered milk, corned beef, mackerel, noodle soup, water crackers, bath and washing soap, toothpaste and toilet paper. Additional items for distribution were received from Food for the Poor through our Mothers' union. Members can also leave donations for the care packages at the Church. We thank those members who have continued to contribute items as well as financially to our distribution of care packages.

#### **Bi-monthly Health Clinics:**

Health clinics remained closed due to the Covid-19 restrictions and surges. As the New year progresses the Outreach committee will review the possibility of offering this service once again.

#### **Education Assistance:**

Five (5) persons received Education assistance. A total of one hundred and thirty thousand (\$130 000) was disbursed. Amounts disbursed ranged from \$15 000 to \$50 000. Recipients were members of the Church as well as non-members from the Meadowbrook Merrivale community.

#### **Soup Kitchen:**

Our soup kitchen remains closed due to precautions and restrictions for Covid-19.

#### **Visitation of Sick and Shut-in Members:**

This continued by a combination of zoom and telephone calls to sick and shut-in members on the 3<sup>rd</sup> Sunday of the month. Nine (9) sick and shut-in members were visited. Telephone calls were also made to the relatives of other sick and shut-in members to ascertain their well-being. Three (3) members who were sick and shut-in for a prolonged period died during the year.

#### **Fundraising/Social Events Online:**

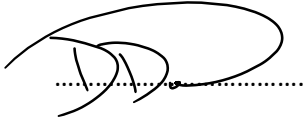
Our first movie night for the year was held in February 2021 in aid of the Education fund raising \$9 500.00. A Dancethon was held in June 2021 and another movie night was held in October 2021 that were free to attend to foster fellowship and provide stress relief.

#### **Annual Health Fair:**

No Health Fair was held due to Covid-19 restrictions and surge.

We thank all members who faithfully support the efforts of the Outreach. May we continue God's work in 2022.

Yours sincerely,



Dr. Davlyn Dewar

Chairperson - Outreach Committee  
Church of St. John Evangelist

### iii. COMMUNICATION

#### **REPORT OF THE COMMUNICATIONS GROUP CHURCH OF ST JOHN THE EVANGELIST**

The Communications Group for the Church of St John The Evangelist continued to carry out its mandate in 2021 with the help of key members of St John and the combined Cure AV team. These activities included:

Providing in house Audio-Visual projection on a weekly basis

- Executing Streaming on a bi-weekly basis
- Providing AV and Streaming Training to volunteers
- Setting up and managing Zoom Meetings
- Updating/Maintaining the Church's Digital Platforms
- Completing and circulating Graphic work for various church activities/services
- Providing recording and editing services for church and cure productions
- Creating digital surveys and polls for information gathering
- Providing advice and direction to the Church Committee and other congregants where requested

#### AV and Streaming

The joint Cure AV Team continued work through-out 2021 with continued calls for committed volunteers to take up the charge. More support is still needed to allow team members relief weeks throughout the year.

The size of the St John team shrunk, with the departure of two full time AV moderators. St John streamers remain at one trained individual. The Cure Group grew by one AV moderator with another making the transition from AV to streaming via our group cross training.

Individual and group training sessions continued including a special AV Software training held on May 24, 2021 in an effort to increase the number of AV moderators. This was a joint effort and saw 9 trainees however only the one person, indicated above, made the full transition to team; another individual is still being on boarded.

Over the period the AV/Stream team has also provided training to the diocese through presentations at their Streaming Series. We also provided St Jude's with training, equipment recommendation and setup assistance for them to begin their streaming journey.

Also in 2021, St John acquired our streaming laptop and replaced one TV through donations from our congregation. One additional camera was also pledged by one of our congregants.

Currently St John's YouTube channel has 356 subscribers.

#### Digital Platforms and Media Work

The Group continues to update our church website on a weekly and daily basis with events that are happening in the church. The website provides relevant and timely information about the church.

Links and announcements are also circulated on our church WhatsApp group with graphics work being done or special events, funerals, memorials and other activities.

The Communication Group continued to support the digital concerts held 2021 via recording of items and compiling and uploading programs to YouTube.

The group continues to lend support to the Church Committee and the church on a whole and are seeking for the upcoming year, persons to join the Communications Committee to assist with future planning and implementation.

Karen Pinnock/Ashleigh Britto  
Communications Team

#### **iv. CHOIR**

#### **CHURCH OF ST JOHN THE EVANGELIST THE CHOIRS**

Members of the senior choir continue to give of their time and talent in support of the worship experience of the Church.

With the dawn of the Coronavirus Pandemic in March 2020, we have had to be doing things differently as we abide by the protocols.

On a sad note, we lost our dear sister, Victoria Ramgolam, a member of the soprano line, on February 17, 2021. We give God thanks for her and the contribution she made to the choir over the years, as she was always suggesting ways that we could improve.

The senior choir participated in the Meadowbrook/Merrivale Cure's Christmas Concert, under the theme "Hope, Love, Joy & Peace" that was streamed on December 19, 2021. Thanks to Audrey Morris and Delroy Williams for coming on board from time to time.

We thank God for what we have accomplished in 2021 as we continue to embrace our new virtual reality and, with God's help, hope to achieve much more in 2022.



Wendy DuCasse  
Choir Director  
January 07, 2022

**v. SUNDAY SCHOOL**

**CHURCH OF ST. JOHN THE EVANGELIST  
SUNDAY SCHOOL REPORT  
JANUARY 2021 – DECEMBER 2021**

With the continuation of COVID-19 in 2021, and restriction with the number of persons attending Church Island wide. There was no face to face Sunday School in all the Anglican Churches, the St. Andrew School Deanery Council had virtual Classes on Sundays for ages 7-11 and 12 and up. The Anglican Diocese continues to have online classes. These classes were advertised via St John WhatsApp Group also Sunday School members were individually contacted and the link sent directly to them.

A meeting was held with Rev, Natalie Blake, Director of Christian Education, in conjunction with AYF and Sunday School coordinators in November. The focus of the meeting was on how do we increase the number of young people attending our Church and how do we continue to engage them. Rev. Blake stated that we had a community right next to us and we should start with them. Some were at Vacation Bible School in summer and we should start by inviting them to Church. At the end of the year, we saw some improvement in some of these children attending services.

We were proud of and thank Sharissa and Zaria Sterling for participating in the St. Andrew Deanery Sunday School Christmas Concert.

I would like to take this opportunity to thank you all for your continued support of the Sunday School.

DIANNE BROOKS  
SUNDAY SCHOOL SUPERINTENDENT



vi. ANGLICAN YOUTH FELLOWSHIP

Annual Report of the SJE Anglican Youth Fellowship

January to December 2021

The SJE AYF continues to meet on Zoom on Fridays from 6:30 pm. There are seven (7) members and three (3) regular attendees. Focus is placed on understanding the various liturgical events celebrated by the Church, developing knowledge of the Bible and improving the prayer life of our young people. This is done via discussions and quizzes.

Topical events and issues important to young people are discussed. Games are also played as well as making of crafts.

In November 2021, a meeting was had with the coordinators of Sunday School and AYF with Rev. Natalie Blake to discuss ways in which to enhance Sunday school and AYF at SJE. Notable among the discussions was the engaging of young people in the surrounding community of the Church. This was started with some success at the end of the year with one new consistently attending member and another two young people who attend intermittently.

May we continue to encourage the growth of faith in our young people in 2022.

Yours sincerely,



Dr. Davlyn Dewar

Co-coordinator of SJE AYF

vii. MOTHER'S UNION



**ANNUAL REPORT FOR THE YEAR ENDING OCTOBER 31, 2021**

A review of the Church of St. John the Evangelist Mothers' Union (MU) calendar for the year indicated that the Mothers' Union members of the branch were unable to have regular meetings due to the Coronavirus (COVID- 19) pandemic which started in mid March 2020.

The year started with twenty-five (25) members of which two (2) are shut-ins and six (6) are inactive. None of our members are below the age of forty (40) years. It was hoped that one (1) new member would have been added before the end of the year. Meetings were usually held in the Church Hall on the second Sunday of the month after service preceded by breakfast. Average attendance of our members was fifteen (15). However, we were able to have a face-to-face meeting on Saturday, July 24, 2021. We have one member, Mrs. Gloria Grant who was 90 years old in December 2020.

### **Sixteen (16) Days of Activism**

The sixteen (16) days of Activism which begins on November 25 to December 10. We were able to share the message with members of our congregation.

## **INVOLVEMENT IN THE LIFE OF THE CHURCH AND THE COMMUNITY**

### **Health Fair**

Our Annual Health Fair usually held in November did not take place.

### **Visitation**

In collaboration with the Outreach Committee, MU members visited virtually monthly, and continue to pray for sick and shut-in members of the Church. Other members keep in touch by telephone calls.

### **Outreach Mass and Luncheon**

This event is hosted by MU and Outreach members on the second Saturday in December, but again due to the pandemic this did not take place, instead Christmas packages were given to persons who usually receive monthly assistance.

## **OTHER SPECIAL OBSERVANCES**

### **Annual World Day of Prayer; International Women's Day**

These events which are held during the first and second weeks in March respectively, did not take place.

### **Mary Sumner Day**

On Monday, August 9, 2021, five (5) members met in the Church Hall to view the service which was broadcasted from Lancashire, United Kingdom. In his sermon, The Celebrant and Preacher Rev. Blackburn said that the Mothers' Union members should ask ourselves what God is calling us to do next. We should listen to where people are crying out to Jesus and start there. Coming to the end of the pandemic that is where we need to start - a new beginning.

## **MEMBERSHIP**

Our branch continues to struggle with the challenge of recruiting new members made even more difficult with the Coronavirus (COVID-19) pandemic. One person should have been enrolled this year, but it hoped that this will be done in the near future.

## **MEMBERS WELFARE**

### **Sharing**

At the beginning of each meeting members have the opportunity to share recent happenings about themselves, their families and friends, as well as general concerns in the nation and the world. This activity continues especially during this time of the pandemic.

It was with much sadness when we learnt of the passing of our Sister and long standing member of our branch, Mrs. Victoria Ramgolam on February 17, 2021. Mrs. Ramgolam was an active and committed member and is deeply missed.

### **My Sister's Keeper**

Each member is assigned another member with whom she stays in touch, offer prayers and support as the need arises especially during this time.

### **Annual Social**

Last year's social held on February 1, was very successful. Unfortunately, the pandemic prevented this from happening this year.

## **INVOLVEMENT IN DEANERY ACTIVITIES**

### **St. Andrew Deanery.**

There was no Deanery service this year. Instead of the usual Prayer breakfast, the fund raiser this year was a take away Barbecue Luncheon held on September 24, 2021 at our Church Hall, at Church of St John the Evangelist. Our Branch was the second highest Branch in tickets sold. Some of our members assisted in disseminating the lunches.

Lady Day Service was a combination of St. Andrew and Kingston Deanery held on March 24, 2021. Our branch participated by reading one of the lessons.

## **INVOLVEMENT IN Regional ACTIVITIES**

### **Regional Service/Meeting**

The regional service of the Mothers' Union was held on Sunday, October 3, 2021 at St. Jude's Church, Stony Hill. The Celebrant and Preacher was the Rev. Khan Honeyghan. Members who did not attend were able to access via YouTube. The meeting was scheduled for 4:00 pm. This was also a virtual meeting where our members were able to join via Zoom. This was quite educational and entertaining.

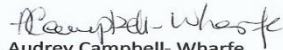
## **INVOLVEMENT IN DIOCESAN ACTIVITIES**

On Sunday February 28, 2021, the Diocesan Mothers' Union Annual General Meeting was held at St. Lukes Church, the Celebrant and Preacher was Archbishop the Most Rev. Dr. Howard Gregory. Limited members could attend Church but both Church and meeting were seen virtually.

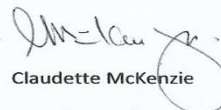
## Concluding Comments


We thank God for the guidance and accomplishments during the year under review and for what our members were able to do individually and collectively in the church and community in spite of the challenges caused by the Coronavirus (COVID-19) pandemic. We pray for the strength and courage to remain committed to our calling as members of the Mothers' Union guided by the theme "Rebuilding Hope and Confidence"

Prepared by:

  
Audrey Campbell-Wharfe

Secretary

  
Claudette McKenzie  
Branch President

  
Rev. Fr. Edward Jennings

Priest

St. John the Evangelist

viii. WOMEN'S AUXILIARY

**ANGLICAN WOMEN'S AUXILIARY  
ANNUAL REPORT**

**For Period January 1, 2021 to December 31, 2021**

**Branch: St. John The Evangelist**

**Rector: Mrs. Yvonne Reid Rector's Warden**

**Officers:**

**Chairman: Mrs. H. Beverley McDonald**

**Vice Chairman:**

**Secretary: Mrs. Audrey Wharfe**

**Treasurer: Mrs. Brenda Stewart**

**Representative to the Executive: H. Beverley McDonald**

**Branch Contact Name and e-mail address: beverleymcdonald41@yahoo.com**

**Telephone#: Home Mobile/WhatsApp: 876 798 9195**

**Number of Members on roll: 10 New members inducted: none**

**Meeting Day: 4<sup>th</sup> Sunday Time: 9:00 a.m.**

**Corporate Communion Sunday: Same as meeting day**

**Fundraising Events:**

- 1. No event held**
- 2. Collections made from individual members.**
- 2. OUTREACH Issuing of packages to Community adjoining Church twice for  
The year**

**Community Outreach Feeding needy persons in the community.**

**3 Recruitment & Percentage Increase in Membership**

**None**

**4. Attendance & Participation in National and Regional W. A. Events**

**1. Bishop's Day One person**

**2. Regional and Monthly Meetings. Attendance of one person at some virtual meetings.**

**The Branch has not had a physical meeting since the onset of Covid 19. We have kept in touch by the use of telephone and when we see each other at church. We have recently established a what's app group through which W. A. matters will be filtered to keep members abreast generally.**

**We have deferred all fund raising events so as not to compete with the fund raisers of the Church.**

**Submitted By: H. Beverley McDonald**

**Date: January 4 2022**

## **ix. STEWARDSHIP COMMITTEE**

### **STEWARDSHIP COMMITTEE REPORT 2021**

- The Committee was formed with 7 members including an ex officio member. During the year however, one member, citing scheduling challenges, resigned from the Committee.
- The first meeting was held on May 24, 2021.
- Meetings were scheduled to be held each month, however, due to the lack of a quorum some meetings were not held.
- Guided by agreed Terms of Reference, and after discussing several ideas for activities which could be undertaken throughout the year, the Committee agreed to focus on specific areas. Members were assigned the task of developing proposals under the agreed focus areas, including presenting a rationale for the choice of each activity suggested as follows:

Evangelism: Back to Church - preparation of a document focusing on 'Back to Church' strategies. Please see attachment.

Worship & Faith Formation: The Anglican Youth Fellowship (AYF) and the Sunday School- preparation of a document outlining strategies for collaboration and providing support to these groups. subcommittee assigned was unable to prepare this document due to the resignation of one member, ill-health, and family obligations of the other members. This is scheduled to be completed in 2022.

The Committee also embarked on a programme of education with respect to Missionary Month, informing members of its history and purpose. A document on this matter, which was approved by the Church Committee, was used as the source of the Messages placed in the Order of Service for the 3 Sundays leading up to Missionary Sunday on November 28, 2021. Information placed in the Order of Service was also shared with congregants during the weekly notices.

#### **Looking Ahead- 2022**

- Continuation of monthly meetings. These meetings will with the consensus of all members be scheduled for the last Saturday of each month at 5:00 p.m., if there is no other Committee meeting or event that already has those dates and time.
- Development of strategies for providing support to, and collaboration with the AYF and the Sunday School.
- Implementation of strategies developed regarding (i) Back to Church and (ii) AYF and the Sunday School.
- Liaising with and assisting the Church Committee to plan a series of sessions on some of the rituals and traditions of the Anglican Church.
- Identify a member(s) from the Church of St. John the Evangelist to be Moderator(s) for the Cure Bible Study.

x. Men's Fellowship Group

**Church of Saint John the Evangelist**

**SJE Men's Fellowship**

**2021 Activities**

The SJE Men's Fellowship remained in contact with each other throughout 2021 via WhatsApp and Zoom. Due to COVID 19 protocols that were in place throughout the year, there were no face-to-face meetings. The group's focus was on the promotion of camaraderie and spiritual development of its members through its "Son of Man talk" series via Zoom.

**Son of Man Talk**

Unfortunately only two "Son of Man Talks" were held via Zoom during 2021.

The Following is a summary of the topics discussed and the persons who facilitated the discussions.

| <b>Month</b> | <b>Topic</b>                                      | <b>Facilitator</b>   |
|--------------|---|----------------------|
| April        | The significance of Easter in our present reality | Rev. Edward Jennings |
| May          | Establishing a mentorship ministry for male youth | Rev. Edward Jennings |

**Activities Planned for 2022**

For 2022 the group plan to continue to connect and communicate with each other via WhatsApp and Zoom and will carry out the following activities:

- Revive its monthly "Son of Man Talk" series
- Assist the Fundraising Committee with execution of its planned activities
- Commence a mentorship program for male youths in collaboration with the Mother's Union.

**Prepared by Gilroy Graham  
December 30, 2021**

**SJE Men's Fellowship**



**xi. BUILDING & MAINTENANCE COMMITTEE**

**Building & Maintenance Committee 2021 Report**

**2021 Activities**

During the past year the Building and Maintenance Committee conducted the following activities:

- Completed remedial work on the floor of the Church building
- Continue to operate sanitisation and temperature checking stations within the Church in order to remain compliant with COVID 19 protocols established by the Ministry of Health and Wellness.
- Completed painting of the exterior of the church building.
- Established a working relationship with NSWMA to regularly remove garbage from in front of the church and erection of signs on the wall in front of the church discouraging the dumping of garbage and rubbish.
- Continue to work with our attorneys to complete the process of acquiring title for the Shortwood Road property that was willed to the church several years ago.

**Planned Activities for 2021**

- General maintenance of buildings and equipment
- Paining of the Church Hall and the perimeter wall
- Repairs to the Church and Church Hall roofs
- Acquire and install additional equipment to enhance our live streaming
- Enhance the area around the Columbarium

**Prepared by Gilroy Graham  
December 30, 2021**

**Building & Maintenance Committee**

## **xii. VACATION BIBLE SCHOOL 2021**

Vacation Bible School is among the various outreach activities of St. John the Evangelist. It serves our community and environs for three weeks at its inception and then two weeks (this year) during the summer holidays. The target group is children ages 4 yrs to 17 yrs.

VBS 2021 took place from August 13 to August 20 under the theme "#Transform: Agents of Change".

There were 22 participants. 10 Boys and 12 girls whose ages ranged from 4 years to 16 years. They were from the following locations:

- 9 from St. John's Lane
- off Manning's Hill Road
- 7 off Whitehall Avenue
- from the Belmont area in the hills of St. Andrew.

They also represented 13 households.

The program consisted of pre-recorded online devotion from Church House (Department of Education and Youth), printed material with activities (also from Church House). A snack/lunch pack (all of which were for 5 days).

After the risk assessments was done and all the various protocols pertaining to the Corvid-19 pandemic taken into consideration and the woman of power to execute the process the decision taken was to do drop-off of the snacks I lunch & resource packs and sending the link to access the online devotions , on a daily basis .

- There were several challenges including -
- No device (cell phone or tablet)
- Unstable internet service
- Power outage
- Sometimes no adult supervision to ensure that the activities were done satisfactory
- Absence of participants to name a few

Despite all the above and more, the process was facilitated, thanks to the kind assistance of:

\*Financial contributions from our Church members to the tune of \$62,000 plus other contributions in kinds from Jeanette Lewis and Sharon Powel.

\*Transportation from Aaron Ballantyne and some taxis.

\*Printed material - a small amount was done by Mrs. Fiona Simpson from our Cure Parish office, most was done at Church House

On behalf of all the VBS participants, I express heartfelt thanks to ALL who made Vacation Bible School 2021 possible. In addition to the above mentioned I special thanks goes to the hardworking team at the Department of Education & Youth at Church House that:

- \*put together a promotional video
- \*executed lively and fun devotional exercises
- \*provided printed material and suggested resources and lunch/ snack packs.

Special thanks to Rev. Natalie Blake who provided guidance, encouragement and spiritual support.

VBS 2021 took place with the knowledge that "With God all things are possible" and "with Christ in the vessel we can smile IN the storms of life". To God be the glory for all that was done through Him and for Him.

In His Service

Pamella Ballantyne

STE VBS Coordinator and Facilitator.

### xiii. INNER CIRCLE FELLOWSHIP GROUP 2021

#### Background

The Inner Circle Fellowship Group is comprised of members of St. John the Evangelist who were born during the months of **May and June**. The group executed its activities under the leadership of Dr. Davlyn Dewar (Group Leader) and Simone Lloyd (Deputy Leader). A recent assessment estimated that twenty nine (29) members and frequent church attendees would fall within this group.

#### 2021 Activities

The Fellowship Group hosted its first **virtual Inner Circle Birthday Celebration** event on June 30, 2021 to celebrate the anniversary of birth for all members. It was well planned and executed with members dressing in green or purple given their gem stone colours, fun games and activities to the delight of all attendees. Given the success of this event, the People's Warden encouraged other Fellowship Groups to explore having such a



Figure 1: Inner Circle - Birthday Celebration Invitation

similar activity and asked the Inner Circle to provide guidance as needed.

The fellowship group was assigned the **'Shepherd Amos'** for the 'Rally of the Shepherds of the Bible' held on September 26, 2021. A visually stimulating and highly impactful PowerPoint presentation was delivered for the Rally. A total of \$219, 880 was amassed by the group as our contribution. A significant proportion of this was due to the efforts of our overseas members. Special gratitude is extended to all our members who contributed to the Rally.

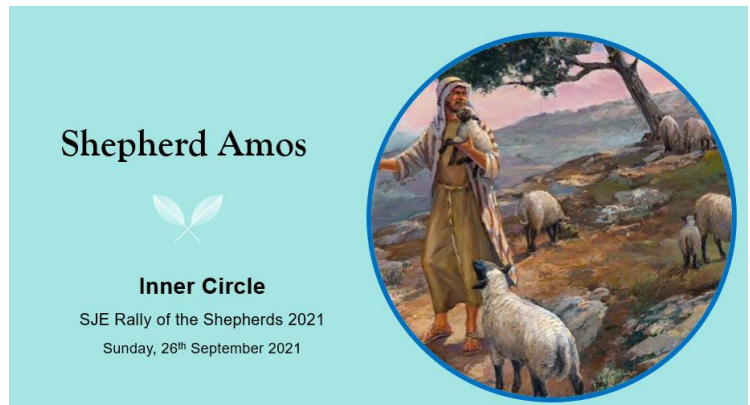


Figure 2: Inner Circle - Amos Shepherd PowerPoint

### Plans for 2021

During 2021 we are happy that we were able to:

- update and maintain our membership listing.
- re-engage existing members and engage potential new members
- host our first May & June Birthday celebration and
- pursue Member Check-Ins

Hopefully in 2022 we will be able to plan an annual outing or major recreational activity.

### Challenges

The Inner Circle continued to experience the following challenges:

- Inactivity of many members due to sickness, being elderly or other reasons
- Some members reside overseas and so limits their physical presence and efforts
- Need for increased active membership (*less than 10 active*)
- Need for new leadership given the multifaceted leadership demands of the willing few

### Closing Remarks

We thank all our members for your support throughout 2021 and look forward to your active contribution towards our efforts in 2022. Please remain safe as we make strides to re-connect, remain connected and fellowship together within the midst of the continued COVID-19 pandemic in 2022.

Submitted by: Simone Lloyd (Deputy Leader)

#### **xiv. CHERUBIM FELLOWSHIP GROUP 2021**

The year 2021 proved to be one filled with mixed emotions for our group. We pressed on despite the many and varied challenges.

##### **- Membership**

Members of our church who were born in the months of November and December form “The Cherubim” Fellowship group. We had 37 members and on April 10, 2021, one of our most active members Ms. Carolyn Young passed away. We give thanks that due to technology, members were able to join her family at her funeral. May her soul rest in peace.

Contact between members continued primarily via WhatsApp.

##### **- Easter Bun Sale**

Our sincere thanks to all those who supported our annual Easter Bun Sale in 2021. Support is still on the decline for this event but we remain hopeful for increased uptake in 2022.

##### **- Outreach**

The residents of Cluster F at the Golden Age Home were the recipients of our Annual Easter Bun and Cheese Treat. Sixty Six (66) residents and twelve (12) staff members benefitted from packages received. Due to strict COVID-19 protocols and restrictions, we were again unable to make face-to-face visits with the residents and staff. Our brother in Christ, Mr. Gilroy Graham presented the bun and cheese packages on our behalf to the staff members of the cluster. We thank him most sincerely for his act of kindness. The staff and residents were very appreciative of our treat despite the challenges.

##### **- Rally**

Moses was our Shepherd, in the Rally of the Shepherds of the Bible 2021 held September 26. Despite the fact that fewer of our members were able to participate financially to the rally, our group was able to contribute more this past year than any previous year, \$261, 000. Thanks to all who were a part of our collective success, which enabled us to be the second highest amount given on the day of the rally. We thank God for His goodness to us.

##### **- Spiritual Life of the Church**

Our group’s dedication to the Lord’s work continued, despite the challenges. Members played active roles in the following areas:

- Serving on the choir
- Serving on the Church Committee
- Giving the Homily
- Leading the intercessory prayers and lessons
- Assisting on the Audiovisual team

- Assisting in preparing the place for worship weekly
- Assisting in providing musical accompaniment at times etc.

May the Lord continue to enable us in our service of Him, as we continue to find joy in our labour.

- **Closing Remarks**

To all our brothers and sisters in Christ and any others who assisted our group this past year, our sincere gratitude is extended to you. May we continue to encourage and build up each other and live together in unity.

We give thanks to the Lord for His goodness during the past year and we look forward with hope and expectation in the new year that has begun.

Yours in His Service  
Pamella Ballantyne  
Cherubim Fellowship Group Leader  
January 2022

**10. NEW BUSINESS**

**DAIRY OF EVENTS**

**CHURCH OF ST JOHN THE EVANGELIST  
DIARY OF EVENTS 2022-1<sup>st</sup> Draft**

| <b>#</b> | <b>EVENT</b>                                    | <b>DATE</b> |
|----------|---|-------------|
| 1        | FEAST OF THE EPIPHANY/BISHOP'S DAY              | JANUARY 6   |
| 2        | CONGREGATIONAL MEETING                          | JANUARY 30  |
| 3        | WOMEN'S AUXILLIARY VIRTUAL BRANCH MEETING.      |             |
|          | OUTREACH MOVIE NIGHT (ED'N FUND)                | FEBRUARY 26 |
| 4        | MOTHERS' UNION DIOCESAN AGM                     | FEBRUARY 27 |
| 5        | ASH WEDNESDAY                                   | MARCH 2     |
| 6        | MOTHERS' UNION MONTHLY MEETING                  | MARCH 13    |
| 7        | MOTHERS' UNION WALKATHON                        | MARCH 19    |
| 8        | WORLD DAY OF PRAYER                             |             |
| 9        | MOTHERING SUNDAY                                |             |
| 10       | MOTHER'S UNION-LADY DAY (PROPOSED)              |             |
| 11       | WOMEN'S AUXILLIARY DIOCESAN ANN. GEN. MEETING   |             |
| 12       | WOMEN'S AUXILLIARY ANNUAL PRAYER BREAKFAST      |             |
| 15       | MOTHER'S UNION EASTER BUN SALE                  | APRIL       |
| 16       | PALM SUNDAY/ MOTHERS' UNION CORPORATE COMMUNION | APRIL 10    |
| 17       | MAUNDY THURSDAY                                 | APRIL 14    |
| 18       | GOOD FRIDAY                                     | APRIL 15    |
| 19       | HOLY SATURDAY AND EASTER EVE                    | APRIL 16    |
| 20       | EASTER DAY                                      | APRIL 17    |
| 21       | FISH AND SHRIMP FEST                            | APRIL 29    |
| 22       | WOMEN'S AUXILLIARY VIRTUAL BRANCH MEETING       |             |
| 23       | CHILD'S MONTH                                   | MAY         |
| 24       | MOTHER'S DAY/ MOTHER'S UNION MEETING            | MAY 8       |
| 25       | PATRONAL FESTIVAL & PERSONAL INGIVING           | MAY 8       |
| 26       | HEALTH CLINIC                                   | MAY 14      |
| 27       | LABOUR DAY PROJECT                              |             |
| 28       | HEALING CONFERENCE                              |             |
| 29       | DAY OF PENTECOST (WHITSUNDAY)                   | JUNE 5      |
|          |   |             |
| 30       | TRINITY SUNDAY                                  | JUNE 12     |
| 31       | FATHER'S DAY                                    | JUNE 19     |
| 32       | OUTREACH DANCETHON (ED'N FUND)                  | JUNE 25     |

|    |  |              |
|----|--|--------------|
| 33 | VACATION BIBLE SCHOOL                              | JULY         |
| 34 | HEALTH CLINIC                                      | JULY 9       |
| 35 | MOTHER'S UNION CORPORATE COMMUNION & MEETING       | JULY 10      |
| 36 | WOMEN'S AUXILLIARY VIRTUAL BRANCH MEETING          |              |
| 37 | MOTHER'S UNION HOLIDAY OUTING                      | AUGUST       |
| 38 | MARY SUMNER DAY (MOTHER'S UNION)                   | AUGUST 9     |
| 39 | OUTREACH MOVIE NIGHT (ED'N FUND)                   | AUGUST 27    |
| 40 | MOTHER'S UNION WALKATHON                           | SEPTEMBER 10 |
| 41 | HEALTH CLINIC                                      | SEPTEMBER 10 |
| 42 | FISH AND SHRIMP                                    | SEPTEMBER 30 |
| 43 | MOTHER'S UNION KGN, REGIONAL SERVICE & MEETING     | OCTOBER 2    |
| 44 | WOMEN'S AUXILLIARY VIRTUAL BRANCH MEETING          |              |
| 45 | MOTHER'S UNION MEETING                             | OCTOBER 9    |
| 46 | HARVEST THANKSGIVING                               | OCTOBER 31   |
| 47 | ANNUAL HEALTH FAIR                                 | NOVEMBER 19  |
| 48 | FEAST OF CHRIST THE KING                           | NOVEMBER 20  |
| 49 | RALLY OF FRUIT OF THE SPIRIT                       | NOVEMBER 20  |
| 50 | MOTHERS UNION 16 DAYS ACTIVISM                     | NOVEMBER25   |
| 51 | ADVENT 1/MISSIONARY SUNDAY                         | NOVEMBER 27  |
| 52 | OUTREACH & MOTHER'S UNION MASS & LUNCHEON          | DECEMBER 10  |
| 53 | MOTHER'S UNION CORPORATE COMMUNION & BRANCH<br>AGM | DECEMBER 11  |
|    | <i>SUBMITTED</i>                                   |              |
|    | <i>TABLED</i>                                      |              |